

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES SPECIAL MEETING**

Wednesday, August 20, 2025, 6:30 p.m.
Via Zoom (posted on website: www.factschool.org)

MINUTES

Board Members Present: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Alison Lin, Jeff Koung, Neeta Patel (arrived @ 6:36pm)

Board Members Absent: Frank Chism, Pooja Agarwal

Staff Members Present: David Brown (arrived @ 6:40pm), Michelle Barton (left at 6:38pm)

Members of the Public Present: Katie Solitrin (Union Representative) (left at 7:41pm)

I. Call to Order Time: 6:32pm Thierry Saintine

II. Public Comment [5 minutes]
n/a

III. Approval of the 2025-26 School Plan
There was a [presentation on the Title I 2025-26 School Plan](#) at the June Board meeting. There were no changes to the plan based on the discussion and questions at the June Board meeting.

Presentation Michelle Barton

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the 2025-26 School Plan

Discussion: n/a

Moved: Alison Lin

Seconded: Neeta Patel

Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Alison Lin, Jeff Koung

Voted No: n/a

Abstained: n/a

IV. Principal's Report [5 minutes] Pheng Lim

No report at this time.

V. Approval of the Minutes [5 minutes]

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Minutes of the June 18, 2025 Board Meeting.

Discussion: n/a

Moved: Xu Lin

Seconded: Neeta Patel

Voted Yes: Xu Lin, Allaire Wohlgemuth, Alison Lin, Jeff Koung, Neeta Patel

Voted No: n/a

Abstained: Thierry Saintine

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Minutes of the July 30, 2025 Special Board Meeting.

Discussion: n/a

Moved: Jeff Koung

Seconded: Xu Lin

Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Alison Lin, Jeff Koung, Neeta Patel

Voted No: n/a

Abstained: Allaire Wohlgemuth

VI. Approval of the Financial Statements [10 minutes]
Presentation

Neeta Patel

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the June 30, 2025 (year end) Financial Statements.

Discussion: If we move towards an expansion then we will need to add to our emergency reserve fund to reflect a new budget.

Moved: Neeta Patel

Seconded: Alison Lin

Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Alison Lin, Jeff Koung, Neeta Patel

Voted No: n/a

Abstained: n/a

VII. Policy Committee [20 minutes]

Pooja Agarwal

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the revision of the Student Admissions: Recruitment, Application, Lottery, Admissions, and Enrollment Policy.

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the revision of the Attendance and Truancy Policy.

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the revision of the Code of Conduct.

Discussion: These were changes made to be in compliance with all relevant laws and regulations as well as changes needed in language to better reflect school culture.

Moved: Xu Lin

Seconded: Neeta Patel

Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Alison Lin, Jeff Koung, Neeta Patel

Voted No: n/a

Abstained: n/a

VIII. Nominations Committee [10 minutes]

Xu Lin

Introduction of the candidacy of Debi Tran as a nominee to the FACTS Board of Trustees

Introduction of the candidacy of Mohan Seshadri as a nominee to the FACTS Board of Trustees

Recruitment of new members to the Nominations Committee

Discussion: It would be helpful to find a way to provide hybrid options for folks to join in person meetings virtually if they are unable to join in person. Maybe we could ask board members who have recently rotated off to see if they'd be interested in serving on the Nomination committee as they would know the school and its needs well.

IX. Other Committee Reports [20 minutes]

Development Committee

Jeff Koung

- 5K Sponsor and Donor Outreach
- Encouragement to form teams as a way of strengthening fundraising

Discussion: n/a

Executive Committee

Thierry Saintine

Discussion: n/a

X. Certification of the Lease Reimbursement Application [5 minutes]

Presentation

David Brown

8. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School certifies that to the best of its belief and knowledge the application for the 2024-25 Lease Reimbursement is true and correct.

Discussion: This is unrelated to our new lease.

Moved: Alison Lin
Seconded: Jeff Koung
Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Alison Lin, Jeff Koung, Neeta Patel
Voted No: n/a
Abstained: n/a

XI. Staff Salary

[5 minutes]
David Brown

9. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves 10-month staff salaries and hourly rates for the 2025-25 school year.

Discussion: n/a

Moved: Neeta Patel
Seconded: Xu Lin
Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Alison Lin, Jeff Koung, Neeta Patel
Voted No: n/a
Abstained: n/a

XII Executive Session [15 minutes] Time: 7:41pm

- Considering the purchase or lease of real property

XIII. Return to Public Session Time: 7:50pm

XIV. New Board Secretary

10. BE IT RESOLVED that the Board approves the nomination of Alison Lin as the Board Secretary as of August 21, 2025.

Discussion: This will be a temporary appointment until a permanent replacement is found.

Moved: Allaire Wohlgemuth
Seconded: Xu Lin
Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Alison Lin, Jeff Koung, Neeta Patel
Voted No: n/a
Abstained: n/a

XV. Adjournment Time: 7:54pm

Discussion: n/a

Moved: Allaire Wohlgemuth

Seconded: Xu Lin

Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Alison Lin, Jeff Koung,
Neeta Patel

Voted No: n/a

Abstained: n/a