

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, July 17, 2024, 6:30 p.m.
via zoom

MINUTES

Present: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

Board Members Absent: Pooja Agarwal, Jeffrey Kounig, Xu Lin, Allaire Wohlgemuth

Staff Members Present: David Brown, Pheng Lim, Ellen Somekawa

I. Call to Order: Thierry Saintine

II. Public Comment
NA

III. Principal's Report Pheng Lim

- Summer Programs: ESY, Rosenbaum Math Enrichment Program
- Kaboom Playground Grant: Tiny WPA workshop where FACTS students helped design and build prototypes for mobile play equipment
- Staff Vacancies:
 - SPED Teacher or Assistant
 - Assistant Principal
 - Building Sub
 - School Culture Assistant

Executive Director's Report Ellen Somekawa

- We will be submitting the Charter Renewal Application with supporting materials on July 19.
- The Comprehensive Plan is due September 1. The Board will need to approve it at its August meeting. It will be posted for public comment 28 days prior to Board approval.
- The Compensation Study is in process.

IV. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of June 12, 2024 as amended to show that Resolutions #5-#10 were batched for approval and Resolutions #11-#12 were batched for approval.

Moved: Neeta Patel

Seconded: Jeff Kounig

Voted Yes: Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

Abstained: Leana Cabral

V. Finance Report
Presentation

David Brown

The Finance Committee did not meet this month. The report submitted is not the final for the year. There are bills still coming in and adjustments to be made prior to the audit. There will be a larger surplus than typical. This is the final year of the ESSER funding and the Rosenbaum Math grant

Discussion:

- Since these are not the close out numbers, do we want to accept this finance report? Or treat it as a report and not a resolution to vote on?
- There is a big surplus
 - Historically have we ever had reserves and surpluses this big? [One of the purposes allowable under ESSER is that we were allowed to expense the funding to jobs that we didn't cut in order to save up for an anticipated financial cliff. This is an unprecedented level of surplus and reserves; we want to be intentional about how we allocate or designate these reserves and surplus.]
 - The intention of the Building Reserve is to build our equity for a new or renovated facility that accommodates our expansion.
- Are there further restrictions to the use of ESSER funding?
 - It has already been expensed for approved purposes.

~~VI. Certification of the Rent Reimbursement Application~~

~~**2. BE IT RESOLVED** that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School certifies that, to the best of its belief and knowledge, the information in the rent reimbursement application is true and correct.~~

Tabled

VI. Bank Signatories

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves designating Thierry Saintine and Neeta Patel as signatories on its bank accounts at Asian Bank and WSFS.

Moved: Nancy Nguyen

Seconded: Jeffrey Kounig

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

VII. Comprehensive Plan

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Alan Phan, Leana Cabral, Vivian Chang, and Xu Lin to the Steering Committee for the Professional Development Plan.

Moved: Nancy Nguyen

Seconded: Neeta Patel

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

VIII. Other Action Items

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of a sound wall in an amount not to exceed \$10,000.

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of acoustical panels for the third floor common room in an amount not to exceed \$10,000.

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of frosted window film in an amount not to exceed \$5,000.

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of acoustical panels in the first floor multipurpose room in an amount not to exceed \$10,000.

8. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of a sound wall and door in an amount not to exceed \$4,000.

Discussion:

- This would bring us about \$8000 over budget for construction. They are not all new projects.

Moved #4-8: Nancy Nguyen

Seconded: Alan Phan

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

9. BE IT RESOLVED that the Board of Trustees of the Folk Arts approves the appointment of the following staff members:

Irene Chung, Teacher, at a salary of \$48,500

Josephine Barnabee, Teacher, at a salary of \$48,500

Bailey Dean, Teacher, at a salary of \$54,000

Ellie Zuckerberg, Teacher, at a salary of \$68,500

Dalissa Fuentes, Teacher, at a salary of \$55,000

Britta Pennypacker, Teacher, at a salary of \$83,500

Moved: Neeta Patel

Seconded: Nancy Nguyen

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

X. Adjournment

Moved to Adjourn: Neeta Patel

Seconded: Alan Phan

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, August 21, 2024, 6:30 p.m.
via zoom

MINUTES

Board Members Present: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koung, Alison Lin (left at 8:54pm), Nancy Nguyen, Alan Phan

Board Members Absent: Leana Cabral, Pooja Agarwal

Staff Members Present: Ellen Somekawa, Pheng Lim, Michelle Barton (left at 7:20pm), David Brown

Members of the Public Present:

I. Call to Order: Time: 6:33pm Thierry Saintine

II. Public Comment n/a

III. Comprehensive Plan Approval (including the Induction Plan and Professional Development Plan)

Presentation

Ellen, Michelle, Pheng

Discussion: What is FACTS doing to decrease the racial disparity gaps? Want to compare IEP vs non IEP and also look into if FACTS is overidentifying. Our numbers as of now reflect national trends. Has FACTS thought about bringing in an outside researcher to look into this disparity and provide recommendations. FACTS has done this before and feels it is important to find the right person to do this so that the community will trust enough to be honest and open. Is there any discussion of moving back to paper and pencil? No, because this is the way PDE is moving and all students will need to be taking PSSAs on a computer within the next 2-3 years. FACTS is also going to coordinate with other principals to strategize as to how to support young children in doing computer testing. How are students identified as needing intervention? FACTS uses an MTSS (MTSS for academics and MTSS-B for behavioral concerns) process which uses data to determine who needs support and then those students are tracked over time to determine if the interventions are effective or if they need to be fine tuned.

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the 2024-2030 Induction Plan.

Moved: Alan Phan

Seconded: Jeff Koung

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koung, Alison Lin, Nancy Nguyen, Alan Phan

Abstained: n/a

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the 2024-2027 Professional Development Plan.

Moved: Nancy Nguyen

Seconded: Neeta Patel

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koun, Alison Lin, Nancy Nguyen, Alan Phan

Abstained: n/a

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the 2024-27 Comprehensive Plan.

Moved: Nancy Nguyen

Seconded: Alison Lin

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koun, Alison Lin, Nancy Nguyen, Alan Phan

Abstained: n/a

IV. Principal's Report

Pheng Lim

Discussion: n/a

Executive Director's Report

Ellen Somekawa

Discussion: n/a

V. Approval of the Minutes

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of July 17, 2024.

Moved: Allaire Wohlgemuth

Seconded: Neeta Patel

Voted Yes: Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koun, Alison Lin, Nancy Nguyen, Alan Phan

Abstained: Xu Lin

VI. Finance Report

Presentation

David Brown

Discussion: n/a

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the July 31, 2024 Financial Statements.

Moved: Allaire Wohlgemuth

Seconded: Nancy Nguyen

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koun, Alison Lin, Nancy Nguyen, Alan Phan

Abstained: n/a

VII. Transfer of Funds to the Building Reserve

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves transferring \$900,000 from the Board

Designated Emergency Reserve Fund to the Board Designated Building Reserve Fund.

Discussion: What is the interest rate for these two accounts? They both get the sweep rate which is high and all accounts are fully FDIC insured. What's the rationale for keeping 3 months worth of expenses in our emergency fund? This is the state mandate and we have 4 months worth.

Moved: Alan Phan

Seconded: Xu Lin

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Kounig, Alison Lin, Nancy Nguyen, Alan Phan

Abstained: n/a

VIII. Certification of the Rent Reimbursement Application

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School certifies that, to the best of its belief and knowledge, the information in the rent reimbursement application is true and correct.

Discussion:

Moved: Alison Lin

Seconded: Allaire Wohlgemuth

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Kounig, Alison Lin, Nancy Nguyen, Alan Phan

Abstained: n/a

IX. The Rights of Transgender and Gender Non-Conforming Youth Policy

Presentation

Ellen Somekawa

Discussion:

8. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves revising the The Rights of Transgender and Gender Non-Conforming Youth Policy to include the following provision:

Locker Room/Dressing Room Access

Students shall have access to the locker room or dressing room that corresponds to their gender identity. Any student who has a need or desire for increased privacy, regardless of the underlying reason, should be provided with a reasonable alternative changing area such as the use of a private area. Any alternative arrangement should be provided in a way that protects the student's ability to keep their transgender identity confidential.

Discussion: n/a

Moved: Alison Lin

Seconded: Neeta Patel

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Kounig, Alison Lin, Nancy Nguyen, Alan Phan

Abstained: n/a

X. Executive Session

- Discussing Personnel Matters;
- Considering the purchase or lease of real property

XI. Return to Public Session

XII. Committee Reports

- Development Committee: Discussion:
- Nominations Committee: Discussion:
- Policy Committee: Discussion:

XIII. Other Action Items

9. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Beltran Painting and Repairs for the removal of corkboard, and patching and repainting of walls in an amount not to exceed \$30,000.

Moved: Nancy Nguyen

Seconded: Neeta Patel

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koun, Nancy Nguyen, Alan Phan

Abstained:

10. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the purchase of 5 AEDs (automated external defibrillators) and wall mounting cases from American AED at an amount not to exceed \$12,000.

Moved: Nancy Nguyen

Seconded: Allaire Wohlgemuth

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koun, Nancy Nguyen, Alan Phan

Abstained: n/a

11. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Kenneth Martin for the provision of folk arts education services in an amount not to exceed \$6300.

12. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Nhan Ngo for the provision of folk arts education services in an amount not to exceed \$6300.

13. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Senfuab Stoney for the provision of folk arts education services in an amount not to exceed \$12,060.

14. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with John Testino for the provision of folk arts education services in an amount not to exceed \$12,060.

Moved: Allaire Wohlgemuth

Seconded: Neeta Patel

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koun, Nancy Nguyen, Alan Phan

Abstained: n/a

15. BE IT RESOLVED that the Board of Trustees of the Folk Arts approves the appointment of the following staff members:

- Alexis Zhao - Interim Assistant Principal, \$85,000 plus \$1500 signing bonus
- Tiffany Wong - part-time school culture assistant \$15 per hour, 20 hours per week
- Deborah Mitchell - instructional building substitute \$33,000

Moved: Neeta Patel

Seconded: Nancy Nguyen

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koun, Nancy Nguyen, Alan Phan

Abstained: n/a

XIV. Adjournment: Time: 9:06pm

Moved: Allaire Wohlgemuth

Seconded: Jeff Koun

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Thierry Saintine, Jeff Koun, Nancy Nguyen, Alan Phan

Abstained: n/a

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, September 18, 2024, 6:30 p.m.
1023 Callowhill Street/Philadelphia, PA 19123

MINUTES

Board Members Present: Xu Lin, Neeta Patel, Thierry Saintine, Jeff Koung, Alison Lin (left at 8:40), Nancy Nguyen, Alan Phan, Leana Cabral, Pooja Agarwal

Board Members Absent: Allaire Wohlgemuth

Staff Members Present: Claire Denny (left 7:11pm), Pheng Lim, Ellen Somekawa, David Brown

Members of the Public Present: School District of Philadelphia Team: Cameron Voss, Elizabeth Parambath.

I. Call to Order Time: 6:36pm Thierry Saintine

II. Public Comment
Discussion: No public in attendance.

III. Introduction of the Charter School Office Charter Renewal Site Visit Team
Discussion: Here as part of charter renewal.

IV. Folk Arts Education at FACTS
Presentation Claire Denny, Folk Arts-Education Specialist
Discussion:
We all did Me Myself and my Folklife Worksheet and Thierry and Elizabeth shared their responses.

Can you tell us which ensembles are up and running?

- Lion Dance and Kung Fu - Sifu John
- Dan Tranh (Vietnamese zither) - Teacher Nhan
- African Diaspora Drumming - Teacher Senfuab
- Hip Hop - Teacher Kenny

Artists like coming back and we like having continuity with the artists; these are the same four ensemble artists from last year.

Depth and breadth of residencies

- T. Veronica, 5 +7th for Day of Dead residency
- T Veronica, Stars, Mexican puppetry
- T. Hua Hua - Chinese Puppetry -4th graders
- T Losanf - Tibetan Sand Mandala - school wide residency
- T. Gbahtuo - 6th grade, Liberian story telling

11 ritual days.

V. Principal's Report

Pheng Lim

Discussion:

No Discussion

Executive Director's Report

Ellen Somekawa

Discussion:

- Passing on of traditions of resistance is stunning. Generations are learning how to do this work. Hope that this can come through in the curriculum; we should be proud of this.
- 6th grade curriculum on organizing also have a unit where students chose a cause and research it and have an action plan and share it with others. Can continue to build on that.
- \$25,000 is the National Endowment for the Arts grant we get every year, but the number changes and has to be matched by non-federal funds.
- Do you need Board Members present on Nov 15 for the Charter Renewal Site Visit?
 - No but all are welcome to come as it is Honor Our Elders Day.
 - The Site Visit will observe the school and meet with stakeholders in relation to mission elements that we provided (Folk Arts Education, School Pledge, Stars Program). Stakeholder meetings will be on zoom; board members will be invited.

VI. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of August 21, 2024.

Moved: Alan Phan

Seconded: Jeff Koung

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine,, Alison Lin, Nancy Nguyen

Abstained: Leana Cabral, Pooja Agarwal

VII. Finance Report

Presentation

David Brown

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the August 30, 2024 Financial Statements.

Discussion:

Per pupil - rates have varied. The increases the past two years have been 10% plus and these funds are helping us to maintain positions previously funded by ESSER funds.

The main impact of the Fair Funding lawsuit is expected to come in the next several years.

Moved: Leana Cabral

Seconded: Pooja Agarwal

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Jeff Koung, Alison Lin, Nancy Nguyen, Alan Phan

VIII. Convening the Audit Committee

The role of the Audit Committee

Thierry Saintine

The committee needs to convene in October

Who will join this committee?

Discussion: Thierry is convening and will ask which 2-3 board members will join, The Audit Committee will meet once in October.

IX. Signers on the Asian Bank Account

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves that the signers on the accounts held and managed by Asian Bank be changed as follows: David Brown and Ellen Somekawa shall remain as signers on the accounts. Pheng Lim should be removed as a signer on the accounts. New signers to be added to the account shall be Thierry Elin-Saintine and Neeta Patel.

Moved: Xu Lin

Seconded: Nancy Nguyen

Voted Yes: Neeta Patel, Thierry Saintine, Jeff Koung, Alison Lin, Alan Phan, Leana Cabral, Pooja Agarwal

X. Approving the Use of E-Signature with the PDE's eGrants System

4. BE IT RESOLVED by authority of the Board of Trustees of the Folk Arts-Cultural Treasures Charter School, and it is hereby resolved by authority of the same, that Ellen Somekawa, who is the Executive Director of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Board of Trustees of the Folk Arts-Cultural Treasures Charter School to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

[certification of the resolution to be signed by Board officers and ED]

Discussion: Note that next summer when Ellen leaves that we need all of the e-signatures and other accounts such as Asian Bank.

Moved: Pooja Agarwal

Seconded: Neeta Patel

Voted Yes: Xu Lin,, Thierry Saintine, Jeff Kounig, Alison Lin, Nancy Nguyen, Alan Phan, Leana Cabral

XI. Revision of the Title IX Policy

Presentation

Pooja Agarwal

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves amending the Title IX Policy.

Discussion: We made a change to account for if a person doesn't want to go to Title IX officer, they can go to another person and other clarifying language. Also officer and investigator roles are now separate. Staff wide training happening next week.

Moved: Alison Lin

Seconded: Neeta Patel,

Voted Yes: Xu Lin, Thierry Saintine, Jeff Kounig, Nancy Nguyen, Alan Phan, Leana Cabral, Pooja Agarwal

XII. Committee Reports

- Development Committee:

Discussion: 5K is coming up, sponsors keep coming in. Teams are important - please make it a tradition. The Parent Committee is moving from the Development Committee to Admin. Using WeChat group, talk about doing phone calls next year again calling from FACTS. Alumni gathering is also happening. Trying to build and rebuild community.

- Nominations Committee
Discussion: Have an interview coming in.

XIV. Action Items

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures charter school approves the purchase of acoustical tiles from MIggle USA in an amount not to exceed \$21,000

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures charter school approves contracting with Gen3 for the installation of acoustical panels in the third floor common room in an amount not to exceed \$9300.

Moved Resolutions 6 and 7: Pooja Agarwal

Seconded: Nancy Nguyen

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Jeff Koung, Alison Lin (left at 8:45), Alan Phan, Leana Cabral

XIV. Executive Session

- Discussing Personnel Matters;
- Considering the purchase or lease of real property

XV. Return to Public Session

XVI. Adjournment Time: 9:35 pm

Moved: Xu Lin

Seconded: Leana Cabral

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Jeff Koung, Alan Phan, Leana Cabral

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, October 16, 2024, 6:30 p.m.
1023 Callowhill Street/Philadelphia, PA 19123

MINUTES

Board Members Present: Xu Lin, Neeta Patel, Thierry Saintine (arrived 7:35pm), Jeff Koung, Alison Lin, Alan Phan, Leana Cabral, Pooja Agarwal (arrived 6:51pm), Allaire Wohlgemuth

Board Members Absent: Nancy Nguyen

Staff Members Present: Pheng Lim, Ellen Somekawa, David Brown

Members of the Public Present: Kaelan Forbes/Edgility Consulting

I. Call to Order Time: 6:44pm Thierry Saintine

II. Public Comment n/a

III. Executive Session Time: 6:46pm

- Discussing Personnel Matters;
- Considering the purchase or lease of real property

IV. Return to Public Session Time: 9:11pm

V. 1. BE IT RESOLVED Be it resolved that the Board of Trustees of the FACTS Charter School is supportive of management's proposal to move everyone on staff to the 20th percentile provided that the salaries for positions that are categorized at the Director level and above be revised.

Discussion: n/a

Moved: Xu Lin

Seconded: Alan Phan

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Alison Lin, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal

Abstained: n/a

VI. Approval of the Minutes

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of September 18, 2024.

Discussion: n/a

Moved: Pooja Agarwal

Seconded: Neeta Patel

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Alison Lin, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal

Abstained: n/a

VII. Finance Report
Presentation

Neeta Patel

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the September 30, 2024 Financial Statements.

Discussion: Changes made today based on resolution 1 will be reflected in future budgets

Moved: Leana Cabral

Seconded: Pooja Agarwal

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine,, Alison Lin, Allaire

Wohlgemuth, Leana Cabral, Pooja Agarwal

Abstained: n/a

VIII. 4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the transfer of \$350,000 from the WSFS general operating bank account to the Asian Bank Building Expansion Reserve account.

Discussion: n/a

Moved: Alan Phan

Seconded: Leana Cabral

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Alison Lin, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal

Abstained: n/a

IX. Committee Reports

- Development Committee: Discussion: n/a
- Nominations Committee: Discussion: n/a
- Ad hoc Audit Committee: Discussion: Still looking for members

X. Executive Session Time: 9:22pm
Considering the purchase or lease of real property

XI. Return from Executive Session Time: 9:43pm

XI. Adjournment Time: 9:45pm

Discussion: n/a

Moved: Allaire Wohlgemuth

Seconded: Leana Cabral

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Alison Lin, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal

Abstained: n/a

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES SPECIAL MEETING**

Wednesday, November 13th, 2024, 6:30 p.m.

via zoom

MINUTES

Board Members Present: Leana Cabral, Xu Lin, Neeta Patel, Thierry Elin-Saintine, Jeff Kounig, Nancy Nguyen, Alan Phan

Board Members Absent: Pooja Agarwal, Alison Lin, Allaire Wohlgemuth

Staff Members Present: Pheng Lim

Members of the Public Present: Christopher A. Barrett

I. Call to Order: 6:35pm Thierry Elin-Saintine

II. Public Comment Discussion: n/a

III. Executive Session

- o Discussing agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law

IV. Return to Public Session

V. 1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School upholds the hearing officer's decision to expel the student in question as discussed in Executive Session.

Moved: Alan Phan

Seconded: Xu Lin

Voted "Yes": Xu Lin, Neeta Patel, Thierry Elin-Saintine, Jeff Kounig, Alan Phan, Nancy Nguyen

Voted "No": Leana Cabral

Recommendation: The board would also like to recommend for the adoption and application of restorative justice practices as an integral part of school policy decisions and processes. Some board members have a lot of experience with restorative justice as a practice and intervention and will be sharing more with the school's administration team and the rest of the board in the near future.

VI. Adjournment 7:45 pm

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, November 20, 2024, 6:30 p.m.
1023 Callowhill Street/Philadelphia, PA 19123

MINUTES

Board Members Present: Xu Lin, Neeta Patel, Thierry Saintine, Nancy Nguyen, Jeff Koung, Alan Phan, Leana Cabral, Pooja Agarwal, Allaire Wohlgemuth

Board Members Absent: Alison Lin

Staff Members Present: Pheng Lim, Ellen Somekawa, David Brown

Members of the Public Present: Frank Chism, Jade Zhao

I. Call to Order Time: 6:35pm Thierry Saintine

- Introduction of Frank Chism, potential Board Member

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Frank Chism to the Board of Trustees for a three year term.

Moved: Nancy Nguyen

Seconded: Alan Phan

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal, Nancy Nguyen, Jeff Koung

Abstained: Thierry Saintine

II. Public Comment

Discussion: Teacher Jade came to introduce herself to the Board this evening

III. Principal's Report

Pheng Lim

Discussion: n/a

Executive Director's Report

Ellen Somekawa

Discussion: The school will consult with our attorney to ensure we know the guidelines as to how the school as a 5013c can be sure to follow lobbying laws during city council's arena deliberations.

IV. Approval of the Minutes

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of October 16, 2024.

Discussion: n/a

Moved: Alan Phan

Seconded: Nancy Nguyen

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Leana Cabral, Pooja Agarwal, Nancy Nguyen, Jeff Koung

Abstained: n/a

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of November 13, 2024 as amended.

Discussion: n/a

Moved: Nancy Nguyen

Seconded: Xu Lin

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Jeff Keoung, Alan Phan, Leana Cabral, Nancy Nguyen, Jeff Koung

Abstained: Allaire Wohlgemuth, Pooja Agarwal

V. Finance Report

Presentation

David Brown

Discussion: n/a

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the October 31, 2024 Financial Statements.

Moved: Allaire Wohlgemuth

Seconded: Alan Phan

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal, Nancy Nguyen, Jeff Koung

Abstained: n/a

VI. Acceptance of the Audit

The Board's role in audit review

David Brown

Presentation by the Audit Committee

Thierry Saintine

Discussion: There were not any concerning findings from the audit

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School accepts the audited financial statements for the 2023-24 fiscal year.

Moved: Neeta Patel

Seconded: Xu Lin

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal, Nancy Nguyen, Jeff Koung

Abstained: n/a

VII. Committee Reports

- Development Committee: Discussion: n/a
- Policy Committee: Discussion: n/a
- Nominations Committee: Discussion:

VIII. Executive Session Time: 8:22pm

- Discussing personnel matters;
- Holding an information, strategy and negotiation session related to the negotiation of a collective bargaining agreement.

IX. Return to Public Session Time: 9:44pm

X. Other Action Items n/a

XI. Adjournment Time:

Moved: Allaire Wohlgemuth

Seconded: Alan Phan

Voted Yes: Xu Lin, Neeta Patel, Thierry Saintine, Allaire Wohlgemuth,
Leana Cabral, Pooja Agarwal, Nancy Nguyen, Jeff Koung

Abstained: n/a

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, December 18, 2024, 6:30 p.m.

[on zoom](#)

MEETING MINUTES

Board Members Present: Xu Lin, Neeta Patel, Thierry Saintine, Nancy Nguyen, Jeff Koung, Alan Phan, Leana Cabral, Pooja Agarwal (arrived at 6:51pm), Allaire Wohlgemuth, Alison Lin (left at 9:00pm), Frank Chism

Board Members Absent:

Staff Members Present: Pheng Lim, Ellen Somekawa, David Brown (arrived at ?)

Members of the Public Present:

I. Call to Order Time: 6:36pm Thierry Saintine

II. Public Comment
Discussion: n/a

III. Swearing in of Frank Chism Thierry Saintine

"I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity."

IV. Executive Director's Report Ellen Somekawa
Discussion: Charter school administrative structures are very different.

V. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of November 20, 2024.

Moved: Nancy Nguyen

Seconded: Pooja Agarwal

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal, Nancy Nguyen, Jeff Koung

Abstained: Alison Lin, Frank Chism

VI. Executive Session Time: 7:04pm

- Holding an information, strategy and negotiation session related to the negotiation of a collective bargaining agreement;
- Discussing Personnel Matters;
- Discussing agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law;

VIII. Return to Public Session Time: 8:30pm

IX. Finance Report

Presentation

Neeta Patel

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the November 30, 2024 Financial Statements.

Discussion: The increase in the per pupil allotment based on new special education designations is for the 24-25 school year. The fundraising line on the expenditures refers to the new fundraising consultant that we've hired. We have switched that role to be an independent contractor to better reflect the nature of the position.

Moved: Leana Cabral

Seconded: Alan Phan

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

X. Draft 2024-25 Budget Revision

David Brown

Presentation of draft revised budget for approval at the January meeting.

Discussion: How could the incoming president affect our budget? Hard to know as of right now.

XI. Transfer of Funds to the Building Reserve

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the transfer of \$250,000 from the WSFS general operating bank account to the Asian Bank Building Expansion Reserve account.

Discussion: n/a

Moved: Allaire Wohlgemuth

Seconded: Frank Chism

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Leana Cabral, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Frank Chism

Abstained: n/a

XII. Committee Reports

- Development Committee: Discussion: n/a
- Nominations Committee: Discussion: n/a
- Policy Committee: Discussion: n/a
- Restorative Justice Committee: This committee will form in the new year. Leana will chair

XIII. Other Action Items

n/a

XIV. Adjournment Time: 9:20pm

Moved: Alan Phan

Seconded: Xu Lin

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Leana Cabral, Pooja

Agarwal, Nancy Nguyen, Jeff Koung, Frank Chism

Abstained: n/a

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, January 15, 2025, 6:30 p.m.
in person at 1023 Callowhill Street/Philadelphia, PA 19123

MINUTES

Board Members Present: Xu Lin, Neeta Patel, Thierry Saintine, Nancy Nguyen, Jeff Koung, Alan Phan, Pooja Agarwal (arrived @ 7:05), Allaire Wohlgemuth, Alison Lin, Frank Chism

Board Members Absent: Leana Cabral

Staff Members Present: Pheng Lim, Ellen Somekawa, David Brown

Members of the Public Present:

I. Call to Order Time: 6:43pm Thierry Saintine

II. Public Comment
Discussion: n/a

III. Executive Session Time: 6:45pm

- Discussing agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law;
- Discussing Personnel Matters.

IV. Return to Public Session Time: 7:56pm

V. Principal's Report Pheng Lim
Discussion: We will still do the Buddy Program

Executive Director's Report Ellen Somekawa
Discussion: Charter renewal is still in progress. Next week is an onsite audit.

VI. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of December 18, 2024.

Moved: Alan Phan

Seconded: Pooja Agarwal

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

VII. Finance Report Neeta Patel
Presentation

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the December 31, 2024 Financial Statements.

Discussion: n/a

Moved: Jeff Koung

Seconded: Pooja Agarwal

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

VIII. Approval of the 2024-25 Budget Revision

David Brown

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the revised 2024-25 Budget.

Discussion: The average per pupil income increase each year is 3%. Benefits

Moved: Xu Lin

Seconded: Allaire Wohlgemuth

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

IX. Approval of the Collective Bargaining Agreement

David Brown

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Collective Bargaining Agreement Addendum with Alliance of Charter School Employees Local 6056.

Discussion: n/a

Moved: Alan Phan

Seconded: Xu Lin

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

X. Adoption of a Compensation Structure

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the proposed compensation structure.

Discussion: n/a

Moved: Pooja Agarwal

Seconded: Alan Phan

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

XI. Policy Committee Report

Pooja Agarwal

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the revision to the Safe School Zone Policy.

Moved: Alison Lin

Seconded: Neeta Patel

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Trauma Informed Schools Policy.

Discussion: This is something we have already been doing and we are formalizing it in a policy as mandated by the state.

Moved: Frank Chism

Seconded: Jeff Koung

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

XII. Committee Reports

- Search Committee: Discussion: n/a
- Development Committee: Discussion: n/a
- Nominations Committee: Discussion: n/a

XIII. Other Action Items

8. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Edulink in an amount not to exceed \$16,000 for the provision of software compliance solutions (three year agreement).

Discussion: n/a

Moved: Alison Lin

Seconded: Jeff Koung

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

9. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the revised staff salaries for the 2024-25 fiscal year, retroactive to July 1, 2024.

Discussion: n/a

Moved: Xu Lin

Seconded: Thierry Saintine

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja
Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism
Abstained: n/a

XIV. Adjournment Time: 9:07pm

Moved: Allaire Wohlgemuth

Seconded: Nancy Nguyen

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja
Agarwal, Nancy Nguyen, Jeff Koung, Alison Lin, Frank Chism

Abstained: n/a

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, February 19, 2025, 6:30 p.m.
Remotely on Zoom

MINUTES

Board Members Present: Xu Lin, Neeta Patel, Thierry Saintine, Jeff Koung, Alan Phan (left @ 7:43), Pooja Agarwal (joined @ 6:50pm), Allaire Wohlgemuth, Frank Chism, Leana Cabral (joined at 6:50pm), Nancy Nguyen (joined at 6:40pm)

Board Members Absent:

Staff Members Present: Pheng Lim (8:32pm), Ellen Somekawa, David Brown, Galen Fitzpatrick (left @ 7:20pm), Michelle Barton (left @ 7:20pm), Britta Pennypacker (left @ 7:34pm)

Members of the Public Present: Nanme Zheng (left @ 7:20pm), Doug Paletta (left @ 7:20pm), Betty Tung (left @ 7:20pm), Hong Mao (left @ 7:20pm), Kai-Kan (left @ 8:39pm), Ludy Soderman (left @ 7:20pm), Hendy Matahelemual (left @ 7:20pm), May Low (left @ 7:20pm), Charlene Chen (left @ 7:20pm)

I. **Call to Order** Time: 6:34 Thierry Saintine

II. **Title I Parent Engagement Session** Galen Fitzpatrick
Michelle Barton

Needs Assessment: what are FACTS' strengths and challenges

- Presentation of academic and attendance data
- FACTS academic goals for 2024-2025

Title I Funding:

- How does FACTS spend Title I funding?

Parent and Board feedback

Interpretation will be available in Mandarin, Spanish, and Indonesian.

Discussion: **What is the size of a subgroup now?** Our two smaller subgroups (Black and Hispanic) are 6% each (40 and 43 students each). **How is Federal Funding impacted at our school with the new administration?** As of now it has not been affected. The school is monitoring the situation and trying not to make assumptions about what may/may not happen. FACTS knows the impact should funds go away and we have reserves to cover us without the funds for some time. **Are there any state and local grants that could assist with gaps?** The state and local government funds are also affected by cuts in Federal funding. We will do our best to stay focused on educating children. **If 5 children from the Black or Hispanic subgroup score above or below that can drastically affect the average. Are there other numbers that better tell the story?** Yes. Looking at MTSS data is often what they do because you can look at each student individually and see their progress and identify barriers. **At**

a future meeting could we see more data that details what's happening within these subgroups? Yes.

III. Public Comment
n/a

IV. Principal's Report Pheng Lim
Discussion: Students who didn't get HS acceptances are on waiting lists. There are 5 students and 1 finally got an offer today.

Executive Director's Report Ellen Somekawa
Discussion: Did the union ratify the contract? Yes.

V. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of January 15, 2025.

Moved: Allaire Wohlgemuth

Seconded: Pooja Agarwal

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Jeff Koung, Frank Chism, Thierry Saintine, Nancy Nguyen

Voted No: n/a

Abstained: Leana Cabral

VI. Finance Report

Presentation

Neeta Patel

Discussion: n/a

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the January 30, 2025 Financial Statements.

Moved: Frank Chism

Seconded: Neeta Patel

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Jeff Koung, Frank Chism, Thierry Saintine, Leana Cabral, Nancy Nguyen

Voted No: n/a

Abstained: n/a

VII. Approval of the 990 (IRS tax form)

Role of the Board (board checklist)

David Brown

Discussion: n/a

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Form 990 for the tax year 07/01/2023 to 06/30/2024.

Moved: Nancy Nguyen

Seconded: Neeta Patel

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Jeff Koung, Frank Chism, Thierry Saintine, Leana Cabral, Nancy Nguyen

Voted No: n/a

Abstained: n/a

VIII. Approval of the 2025-26 School Calendar

Ellen Somekawa

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the School Calendar for the 2025-26 School Year.

Discussion: Does the earlier start date for SDP affect us? No. Why do we close when the district has a 2 hour delay? Because we have issues with busing when school is delayed.

Moved: Neeta Patel

Seconded: Xu Lin

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Jeff Koung, Frank Chism, Thierry Saintine, Leana Cabral, Nancy Nguyen

Voted No: n/a

Abstained: n/a

IX. Committee Reports

- Search Committee: Discussion: Can staff see cover letters. Yes. Can we extend the deadline for the google forms past Friday. No—we don't want to have confusion with candidate feedback forms.
- Development Committee: Discussion: The Finance Committee will discuss how to include development goals in the budget
- Nominations Committee: Discussion: n/a
- Restorative Practices Committee: Discussion: n/a
- Executive Committee: Discussion: n/a

X. Other Action Items

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the submission of a grant application, in partnership with Local Learning, to the William Penn Foundation in the amount of \$150,000 for the purpose of providing professional development and a cohort program to teaching artists and arts educators.

Discussion: n/a

Moved: Xu Lin
Seconded: Jeff Koung
Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja
Agarwal, Jeff Koung, Frank Chism, Thierry Saintine,
Leana Cabral, Nancy Nguyen
Voted No: n/a
Abstained: n/a

- XI. Executive Session** Time: 8:39pm
- Discussing Personnel Matters.

- XII. Return to Public Session** Time: 9:24pm

- XIII. Adjournment**

Moved: Nancy Nguyen
Seconded: Xu Lin
Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja
Agarwal, Jeff Koung, Frank Chism, Thierry Saintine,
Leana Cabral, Nancy Nguyen
Voted No: n/a
Abstained: n/a

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Tuesday, March 4, 2025, 6:30 p.m.
Remotely on Zoom

MINUTES

Board Members Present: Xu Lin, Neeta Patel, Thierry Saintine, Jeff Koung, Alan Phan (left at 7:30pm), Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Leana Cabral, Nancy Nguyen

Board Members Absent: n/a

- I. Call to Order** Time 6:37pm Thierry Elin-Saintine
- II. Executive Session** Time 6:37pm
- Discussing Personnel Matters.
- III. Return to Public Session** Time 8:00pm
- V. Adjournment**
- Moved: Neeta Patel
Seconded: Pooja Agarwal
Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Jeff Koung, Frank Chism, Thierry Saintine, Nancy Nguyen, Leana Cabral
Voted No: n/a
Abstained: n/a

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, March 19, 2025, 6:30 p.m.
1023 Callowhill Street, Philadelphia, PA 19123

MINUTES

Board Members Present: Xu Lin, Neeta Patel, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Leana Cabral, Nancy Nguyen, Alison Lin

Board Members Absent: Alan Phan, Jeff Koung

Staff Members Present: Pheng Lim, Ellen Somekawa, David Brown,

Members of the Public Present:

I. Call to Order: Time: 6:43pm Thierry Saintine

II. Public Comment

Discussion: n/a

III. Principal's Report

Pheng Lim

Discussion: The Chubb funding for after school is different from last year so the clubs were scaled back. The LGBTQ affinity group is only for middle school now but could be expanded. Will follow student lead on this. Want students to be able to approach staff with groups they are interested in.

Executive Director's Report

Ellen Somekawa

Discussion: Are our lottery numbers similar to previous years? Yes.

IV. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of February 19, 2025.

Discussion: n/a

Moved: Pooja Agarwal

Seconded: Xu Lin

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja Agarwal, Frank Chism, Thierry Saintine, Nancy Nguyen, Leana Cabral

Voted No: n/a

Abstained: Alison Lin

V. Finance Report

Presentation

Neeta Patel

Discussion: Why are the sub services running higher than expected? There was a plan at the beginning of the year to hire 4 building subs but weren't able to so contractor expenses are higher than expected. Today the 4th building sub was hired and started. Have we been able to do risk assessments based on possible cuts to federal funding? Yes. We will have a plan to replace the 13% of our

budget that we would lose. We expect the state per pupil to go up. At this point it's all speculation so we are waiting for more clarity.

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the February 28, 2025 Financial Statements.

Moved: Allaire Wohlgemuth

Seconded: Frank Chism

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja

Agarwal, Frank Chism, Thierry Saintine, Nancy Nguyen, Leana Cabral, Alison Lin

Voted No: n/a

Abstained: n/a

VI. Changing Payroll Services

Explanation

David Brown

Discussion: This is an annual fee. We have a monthly contract with this company so we can change if we need to.

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Paychex for payroll services in the amount not to exceed \$11,000.

Moved: Neeta Patel

Seconded: Pooja Agarwal

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja

Agarwal, Frank Chism, Thierry Saintine, Nancy Nguyen, Leana Cabral, Alison Lin

Voted No: n/a

Abstained: n/a

VII. Special Education Matter

Ellen Somekawa

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves settling the special education due process matter for \$60,000. The Board authorizes the School's Counsel to continue to work on the specific language of the agreement with the Parent's Counsel.

Moved: Alison Lin

Seconded: Xu Lin

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja

Agarwal, Frank Chism, Thierry Saintine, Nancy Nguyen, Leana Cabral, Alison Lin

Voted No: n/a

Abstained: n/a

VIII. Committee Reports

- Search Committee: Discussion: n/a
- Development Committee: Discussion: n/a
- Nominations Committee: Discussion: Is there a process for how folks are being considered? Yes. We will think of ways to ensure that Board members are aware of the founding story of FACTS, understand Folk-Arts and how it is central to FACTS and our founding partners.

- Restorative Practices Committee: Discussion: n/a
- Executive Committee: Discussion: The role of the Executive Committee is attended by the officers of the board to review the agenda for the Board meeting.

IX. Other Action Items

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the appointment and salaries of the following staff members for the 2025-26 school year.

Discussion: ED is not listed as we are in transition and have not yet identified a new ED.

Moved: Pooja Agarwal

Seconded: Leana Cabral

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja

Agarwal, Frank Chism, Thierry Saintine, Nancy Nguyen, Leana Cabral, Alison Lin

Voted No: n/a

Abstained: n/a

10-Month Employees Hourly			
First Name	Last Name	Position	Hourly Rate
Tan	Jian (Tracey)	Food Services Aide	\$ 20.80
Martin	Kenneth	School Culture Assistant	\$ 19.50
Eubanks	Lauryn	School Culture Assistant	\$ 18.20
Yeung	Mei	Food Services Aide	\$ 20.80
Chen	Meilin	Food Services Aide	\$ 19.50
Lukito	Melly	Food Services Aide	\$ 20.80
Nolasco-Argueta	Naydelin	School Culture Assistant	\$ 18.20
Gonzalez	Tatiana	School Culture Assistant	\$ 18.20
Wong	Tiffany	School Culture Assistant	\$ 18.20
Jones	Tunai	School Culture Assistant	\$ 20.80
Mai	Qilian	Food Services Assistant	\$27.44
10-Month Employees Salaried			
First Name	Last Name	Position	Salary
Dewi	Broadhurst	Food Services Manager	\$ 72,377
12-Month Employees			
First Name	Last Name	Position	Salary
Michelle	Barton	Assistant Director	\$ 88,055
David	Brown	Finance Director	\$ 136,810
Elizabeth	Centeno	Secretary	\$ 54,727
Galen	Fitzpatrick	Instructional Data Coordinator	\$ 94,091
Jacquelyn	Griffin	Senior Director of School Culture	\$ 102,743
Pheng	Lim	Principal	\$ 162,225
Jill	Lingenfelter	Special Education Supervisor	\$ 102,743
Patricia	Wong	Secretary	\$ 54,075
Alexis (Jade)	Zhao	Director of School Culture	\$ 87,550

- X. Executive Session** Time: 8:42pm
- To discuss personnel matters

- XI. Return to Public Session** Time: 10:00pm

- XII. Adjournment**

Moved: Nancy Nguyen

Seconded: Xu Lin

Voted Yes: Xu Lin, Neeta Patel, Allaire Wohlgemuth, Pooja

Agarwal, Frank Chism, Thierry Saintine, Nancy Nguyen, Leana Cabral, Alison Lin

Voted No: n/a

Abstained: n/a

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Thursday, April 10th, 2025, 4:30 p.m.

Remotely on Zoom

MINUTES

Board Members Present: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Frank Chism, Leana Cabral (arrived at 4:50pm), Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung

Board Members Absent:

Staff Members Present: n/a

Members of the Public Present: n/a

I. **Call to Order Time:** 4:36pm Thierry Elin-Saintine

II. **Executive Session** Time: 4:36pm
 • Discussing Personnel Matters.

III. **Return to Public Session** Time: 5:11pm

IV. **Action Items**

BE IT RESOLVED THAT the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the appointment of Carol Larson as Executive Director for the 2025-26 school year.

Moved: Leana Cabral

Seconded: Frank Chism

Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Frank Chism, Leana Cabral, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung

Voted No: n/a

Abstained: n/a

V. **Action Items**

BE IT RESOLVED THAT the Board of Trustees of the Folk Arts-Cultural Treasures Charter School sets the annual salary of the newly appointed Executive Director between \$180,000 and \$195,000.

Moved: Jeff Koung

Seconded: Alison Lin

Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Frank Chism, Leana Cabral, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung

Voted No: n/a

Abstained: n/a

V. **Adjournment** Time: 5:20pm

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, April 23, 2025, 6:30 p.m.

[via zoom](#)

MINUTES

Board Members Present: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin (left at 9:30pm), Alan Phan, Jeff Koung

Board Members Absent: Leana Cabral, Neeta Patel

Staff Members Present: Pheng Lim, Ellen Somekawa, David Brown,

Members of the Public Present: Katie Solitrin (Union president)

I. Call to Order: Time: 6:35pm Thierry Elin-Saintine

II. Public Comment

Discussion: Katie introduced herself and her role and let us know that a Union representative will now attend each Board meeting.

III. Executive Session: Time: 6:38pm

- Considering the purchase or lease of real property

IV. Return to Public Session: Time: 9:30pm

V. Principal's Report

Pheng Lim

Discussion: n/a

Executive Director's Report

Ellen Somekawa

Discussion: Charter Renewal continues. We should get updates in May and it will be completed in June.

VI. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of March 4, 2025.

Discussion: n/a

Moved: Xu Lin

Seconded: Jeff Koung

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alan Phan, Jeff Koung

Voted No: n/a

Abstained: n/a

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of March 19, 2025.

Discussion: n/a

Moved: Frank Chism

Seconded: Xu Lin

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alan Phan

Voted No: n/a

Abstained: Jeff Koung

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of April 10, 2025.

Discussion: n/a

Moved: Allaire Wohlgemuth

Seconded: Jeff Koung

Voted Yes: Xu Lin, Thierry Saintine, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alan Phan, Jeff Koung

Voted No: n/a

Abstained: Pooja Agarwal

VII. Finance Report

Presentation

David Brown

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the March 31, 2025 Financial Statements.

Discussion: TABLED: Moved to the May meeting

Moved: n/a

Seconded: n/a

Voted Yes: n/a

Voted No: n/a

Abstained: n/a

VIII. Presentation of Draft 2025-26 Budget

Presentation

David Brown

For approval at the May meeting

Discussion: n/a

IX. 2025-26 Board Meeting Calendar

Third Wednesday of the month at 6: 30 pm.

- July 15, 2025 (virtual)
- August 20, 2025 (virtual)

- September 17, 2025 (in person)
- October 15, 2025 (virtual)
- November 19, 2025 (in person)
- December 17, 2025 (virtual)
- January 21, 2026 (in person)
- February 18, 2026 (virtual)
- March 18, 2026 (in person)
- April 15, 2026 (virtual)
- May 20, 2026 (in person)
- June 17, 2026 (virtual)

The Governance Committee will meet on the first Wednesday of every month at 10:00 am via Zoom.

The Development Committee will meet on the first Monday of every month at 12 noon via Zoom.

The Finance Committee will meet on the Thursday of the week prior to the Board meeting at 12:30 pm ~~at 1023 Callowhill Street~~. via Zoom.

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the calendar of board meetings for the 2025-26 school year.

Discussion: n/a

Moved: Alan Phan

Seconded: Frank Chism

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alan Phan, Jeff Koun

Voted No: n/a

Abstained: n/a

X. Committee Reports

- Search Committee: Discussion: n/a
- Development Committee: Discussion: n/a
- Nominations Committee: Discussion: n/a

XI. Board Retreat: Save the Date: July 19, 9 a.m. to noon

XII. Executive Director Evaluation Agreement

6. BE IT RESOLVED THAT The Board of Trustees of the Folk Arts-Cultural Treasures Charter School (“The Board”) agrees to work in good faith with the Executive Director of the Folk Arts-Cultural Treasures Charter School (“The Executive Director”). If The Board has concerns about The Executive Director’s job performance, The Board agrees to the below evaluation process before instituting a Performance Improvement Plan that could lead to termination:

The Board will conduct two Performance Evaluations of The Executive Director annually: a midpoint and end of year evaluation.

Should concerns about The Executive Director's performance arise at either evaluation they will be discussed and concrete examples will be shared. Additionally, The Executive Director and The Board will work together to create:

- 1. A clear and concrete plan of action as to how to improve in each area of concern.*
- 2. A plan for how the Board can support these improvements.*
- 3. An appropriate timeline in which those improvements must be made which shall be no less than 90 days.*

The Board agrees that this evaluation process is not required if The Executive Director demonstrates a serious and irreparable breach of duties or a clear violation of the law that would be undermined by waiting for the completion of the evaluation process. In such cases, The Board may immediately pursue their available remedies, including but not limited to termination.

Discussion: n/a

Moved: Nancy Nguyen

Seconded: Xu Lin

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alan Phan, Jeff Koung

Voted No: n/a

Abstained: n/a

XIII. Other Action Items

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Delta School for tuition for the Extended School Year program in an amount not to exceed \$7,000.

Discussion: n/a

Moved: Xu Lin

Seconded: Alan Phan

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alan Phan, Jeff Koung

Voted No: n/a

Abstained: n/a

XIV. Adjournment: Time: 10:21pm

Discussion: n/a

Moved: Allaire Wohlgemuth

Seconded: Frank Chism

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alan Phan, Jeff Koung

Voted No: n/a

Abstained: n/a

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, May 21, 2025, 8:00 p.m.
1023 Callowhill Street/Philadelphia, PA 19123

MINUTES

Board Members Present: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung, Neeta Patel, Leana Cabral

Board Members Absent: **Staff Members Present:** Pheng Lim, Ellen Somekawa, David Brown,

Members of the Public Present: Katie Solitrin (Union Representative)

I. Call to Order Time: 8:20pm Thierry Elin-Saintine

II. Public Comment

Katie read a statement that other staffing groups at FACTS would like to join the existing union and admin shared that this desire was warmly received by administration.

III. Principal's Report

Pheng Lim

Discussion: PSSA's are K-8 for 2-3 weeks of testing

Executive Director's Report

Ellen Somekawa

Discussion: There is a part of our charter renewal process that will require us to come up with new systems to avoid violations in the future. The Board will need to acknowledge the need for these new systems and at some point say whether or not those changes have happened.

IV. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of April 23, 2025.

Discussion: Amending the minutes from 4/23/25 to clarify that the Finance Committee meets via Zoom.

Moved: Pooja Agarwal

Seconded: Xu Lin

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung

Voted No: n/a

Abstained: Neeta Patel, Leana Cabral

V. Finance Report

Presentation

Neeta Patel

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the April 30, 2025 Financial Statements.

Discussion: Special Education students are 20% of the student body now and therefore the per pupil is increased for those students. Professional services # may need to be amended based on upcoming ED search needs.

Moved: Alison Lin

Seconded: Pooja Agarwal

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung

Voted No: n/a

Abstained: n/a

VI. Approval of the 2025-26 Budget

Presentation

David Brown

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the 2025-26 Budget.

Discussion: There is a discrepancy between the operating budget and the projected budget due to a significant jump in the per pupil that was unexpected. Fundraising line item is based on the Development Committee's estimates from the previous year.

Moved: Frank Chism

Seconded: Alan Phan

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung, Neeta Patel, Leana Cabral

Voted No: n/a

Abstained: n/a

VII. Approval of Settlement Agreement

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the settlement agreement and trust agreement regarding the special education student matter which was previously reviewed by the Board.

Discussion: n/a

Moved: Alison Lin

Seconded: Pooja Agarwal

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung, Neeta Patel, Leana Cabral

Voted No: n/a

Abstained: n/a

VIII. Committee Reports–*Tabled until June 2025 Meeting*

- Search Committee: Discussion:
- Development Committee: Discussion: Frank Chism will now chair this committee
- Nominations Committee: Discussion:
- Policy Committee: Discussion:
- Expansion Committee: Discussion: Neeta Patel and Jeff Koung will co-chair this committee

IX. Executive Session Time: 9:00pm

- Considering the purchase or lease of real property
- Personnel matters

X. Return to Public Session Time: 9:33pm

XI. Other Action Items

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves hiring Blake Bulls as a teacher at a salary of \$60,900.

Discussion: This staff member will be a new science teacher for middle school

Moved: Neeta Patel

Seconded: Jeff Koung

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung, Neeta Patel, Leana Cabral

Voted No: n/a

Abstained: n/a

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Nutrition, Inc d/b/a BTC, Inc. in an amount not to exceed \$270,000 for the provision of vended meals for the National School Lunch Program.

Discussion: This is more than Admin anticipates needing to spend.

Moved: Nancy Nguyen

Seconded: Alan Phan

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung, Neeta Patel, Leana Cabral

Voted No: n/a

Abstained: n/a

XII. Approval of Extending the Contract for the Current ED

7. BE IT RESOLVED that the Board of Trustees will agree to renew the Contract for Ellen Somekawa in the role of Executive Director for one year for a salary not to exceed \$190,000.

Discussion: n/a

Moved: Thierry Saintine

Seconded: Allaire Wohlgemuth

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung, Neeta Patel, Leana Cabral

Voted No: n/a

Abstained: n/a

XIII. Adjournment Time: 9:35pm

Discussion: n/a

Moved: Nancy Nguyen

Seconded: Xu Lin

Voted Yes: Xu Lin, Thierry Saintine, Pooja Agarwal, Allaire Wohlgemuth, Frank Chism, Nancy Nguyen, Alison Lin, Alan Phan, Jeff Koung, Neeta Patel, Leana Cabral

Voted No:

Abstained:

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, June 18, 2025, 6:30 p.m.

Via Zoom (posted on website: www.factschool.org)

MINUTES

Board Members Present: Pooja Agarwal (joined 7:00), Frank Chism (lost connection 7:26 - 7:28), Jeff Koung, Alison Lin, Xu Lin (Presiding), Nancy Nguyen, Neeta Patel (Minutes) Alan Phan,

Board Members Absent: Leana Cabral, Thierry Elin-Santiene, Allaire Wohlgemuth

Staff Members Present: Michelle Barton (left 6:57), David Brown (joined 6:37), Ellen Somekawa

Members of the Public Present: N/A

- I. Call to Order** Time: 6:32pm Xu Lin
Appreciations to Departing Board Members [15 minutes]
Xu, on behalf of the board: Appreciation to Nancy
Ellen, on behalf of board from Allaire to Alan:
Tabling appreciation for Leana until we see her
- II. Public Comment** [5 minutes]
N/A
- III. Presentation of Draft Goals for the TSI Title I School Plan** [15 minutes]
Presentation Michelle Barton
- Draft goals based on the 3 year Comprehensive Plan
 - Current Data/Progress towards Goals
 - Questions will be documented and addressed at the August meeting when the Instructional Data Coordinator is able to attend
- Discussion: n/a
- IV. Executive Director's Report** [5 minutes] Ellen Somekawa
Discussion: Ellen and David report that there was a large increase in the per pupil allocation for the coming year because there were increases to state funding for the School District of Philadelphia (SDP) this past year due to Gov. Shapiro's budget. Because our per pupil numbers are based on last year's SDP allocations, we will receive a significant increase this year in our allocation. Because of these changes, David will present a revised budget for our next meeting in August.
- Frank reported on the development committee approval of two new consultant roles to support work mentioned in the ED report.
- V. Approval of the Minutes** [5 minutes]
- 1. BE IT RESOLVED** that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of May 21, 2025.

Moved: Nancy Nguyen
Seconded: Jeff Kounq
Voted Yes: Pooja Agarwal, Frank Chism, Jeff Kounq, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan
Voted No: n/a
Abstained: n/a

VI. Finance Report [10 minutes]

Presentation

Neeta Patel

Discussion: n/a

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the May 31, 2025 Financial Statements.

Moved: Pooja Agarwal
Seconded: Jeff Kounq
Voted Yes: Pooja Agarwal, Frank Chism, Jeff Kounq, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan
Voted No: n/a
Abstained: n/a

VII. Transfer of Funds to the Building Reserve [5 minutes]

Presentation

David Brown

Discussion: David reported that Building Fund, and the Cash Reserve are all in a sweep account that is in fact comprised a number of different bank accounts that are managed by the Asian Bank; they are all covered by the FDIC and automatically moved to a different account to meet the FDIC thresholds and they all earn a good interest rate, currently we earn about \$200,000 a year in interest.

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves transferring \$145,00.34 from the General Operating Fund to the Building Reserve Account.

Moved: Frank Chism
Seconded: Neeta Patel
Voted Yes: Pooja Agarwal, Frank Chism, Jeff Kounq, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan
Voted No: n/a
Abstained: n/a

VIII. Voluntary Recognition of Including Additional Positions in the Collective Bargaining Unit [5 minutes]

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves amending the ACSE Local # 6056 Collective Bargaining Agreement to redefine the Bargaining Unit Membership to include the following School Staff: School Secretaries, Food Service Aides and Assistant, and School Culture Assistants.

Moved: Alan Phan

Seconded: Jeff Kuong

Voted Yes: Pooja Agarwal, Frank Chism, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: n/a

IX. Policy Committee [15 minutes]

Presentation

Pooja Agarwal

- Clarification Memos regarding Board Communications and Board Roles

Discussion: n/a

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the revised Head Lice Policy.

Discussion:

Moved: Nancy Nguyen

Seconded: Neeta Patel

Voted Yes: Pooja Agarwal, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: Frank Chism (lost connection, unable to vote)

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the revised Travel Expense Reimbursement Policy.

Discussion: n/a

Moved: Nancy Nguyen

Seconded: Neeta Patel

Voted Yes: Pooja Agarwal, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: Frank Chism (lost connection, unable to vote)

X. Appointments [5 minutes]

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Pooja Agarwal to the Board of Trustees for a three year term.

8. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Jeff Koung to the Board of Trustees for a three year term.

9. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Neeta Patel to the Board of Trustees for a three year term.

10. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Allaire Wohlgemuth to the Board of Trustees for a three year term.

Discussion: n/a

Moved: Alan Phan

Seconded: Alison Lin

Voted Yes: Pooja Agarwal, Frank Chism, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: n/a

XI. Elections [10 minutes]

Currently the nominations for Board Officers are:

- Thierry Elin-Saintine, Board Chair
- Xu Lin, Board Vice Chair
- Neeta Patel, Treasurer
- Allaire Wohlgemuth, Secretary

Are there any additional nominations for these positions?

11. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Thierry Elin-Saintine to the position of Board Chair for a one year term.

Discussion: n/a

Moved: Pooja Agarwal

Seconded: Alison Lin

Voted Yes: Pooja Agarwal, Frank Chism, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: n/a

12. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Xu Lin to the position of Board Vice-Chair for a one year term.

Discussion: n/a

Moved: Pooja Agarwal

Seconded: Alison Lin

Voted Yes: Pooja Agarwal, Frank Chism, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: n/a

13. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Neeta Patel to the position of Board Treasurer for a one year term.

Discussion: n/a

Moved: Pooja Agarwal

Seconded: Alison Lin

Voted Yes: Pooja Agarwal, Frank Chism, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: n/a

14. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Allaire Wohglemuth to the position of Board Secretary for a one year term.

Discussion: n/a

Moved: Pooja Agarwal

Seconded: Alison Lin

Voted Yes: Pooja Agarwal, Frank Chism, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: n/a

XII. Committee Reports

- Development Committee [5 minutes]: Discussion: n/a
- Nominations Committee [5 minutes]: Discussion: n/a
 - Presentation of credentials of Board nominees

XIII. Executive Session [10 minutes] Time: 7:41pm

- Considering the purchase or lease of real property
- Presentation of the School Safety and Security Coordinator Report

XIV. Return to Public Session Time: 8:02pm

XV. Other Action Items [10 minutes]

15. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with DG Solutions for the purchase of 16 Lenovo Laptops, warranties and set up fees in an amount not to exceed \$20,000.

16. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with VIG Solutions for the purchase of student Chromebooks in an amount not to exceed \$26,000.

17. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Selective Way Insurance Company in an amount not to exceed \$48,000 for the provision of package insurance (commercial property, general liability, covered auto, umbrella/excess liability).

18. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Greenwich Insurance Company in an amount not to exceed \$13,000 for the provision of Educators Legal Liability Insurance.

19. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Technology Insurance Company in an amount not to exceed \$40,000 for the provision of Workers' Compensation Insurance.

20. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with State National Insurance Company in an amount not to exceed \$6000 for the provision of Cyber Liability Insurance.

21. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with State National Insurance Company in an amount not to exceed \$3000 for the provision of Accident Insurance.

22. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Independence Blue Cross in an amount not to exceed \$990,000 for the provision of employee health insurance.

23. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with United Concordia in an amount not to exceed \$50,000 for the provision of employee dental insurance.

24. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with New York Life Insurance Company in an amount not to exceed \$25,000 for the provision of employer provided short term and long term disability insurance.

25. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with PowerSchool in an amount not to exceed \$200,000 over three years for the annual subscriptions and initial set up and training costs of a School Information System.

26. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Green Tree for the provision of Approved Private School services in an amount not to exceed \$80,000.

27. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Singapore Math for the purchase of curricular materials in an amount not to exceed \$12,000.

28. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Eureka Math for the purchase of curricular materials in an amount not to exceed \$7,000.

29. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with IReady for the purchase of the IReady Reading Program in an amount not to exceed \$6,500.

30. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Wenger Corporation for the purchase of the music room risers in an amount not to exceed \$9,000.

31. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with the Collaborative Learning Network for the provision of facility planning and design support in an amount not to exceed \$21,000.

Discussion: n/a

Moved #15-#31: Frank Chism

Seconded: Alison Lin

Voted Yes: Pooja Agarwal, Frank Chism, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: n/a

32. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the following revised staff salaries.

Centeno, Elizabeth, Secretary: \$56,368.80

Denny, Claire, Folk Arts Education Specialist: \$77,279.93

Fitzpatrick, Galen, Instructional Data Coordinator: \$96,913.22

Griffin, Jacquelyn, Senior Director of School Culture: \$105,824.78

Lei, Wen Chao, Technology Manager: \$74,634.32

Lim, Pheng, Principal: \$167,091.75

Zhao, Jade, Director of School Culture: \$90,176.50

Barton, Michelle, Assistant Director: \$90,696.34

Somekawa, Ellen, Executive Director: \$180,353.00

Wong, Patricia, Secretary: \$55,697.25

Brown, David, Finance Director: \$140,914.04

Ngoun, Sam, Facilities Manager: \$74,634.32

Discussion: n/a

Moved: Pooja Agarwal

Seconded: Alison Lin

Voted Yes: Pooja Agarwal, Frank Chism, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: n/a

XVI. Adjournment Time: 8:21pm

Discussion: n/a

Moved: Pooja Agarwal

Seconded: Alan Phan

Voted Yes: Pooja Agarwal, Frank Chism, Jeff Koung, Alison Lin, Xu Lin , Nancy Nguyen, Neeta Patel, Alan Phan

Voted No: n/a

Abstained: n/a