

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, July 17, 2024, 6:30 p.m.
via zoom

MINUTES

Present: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

Board Members Absent: Pooja Agarwal, Jeffrey Koung, Xu Lin, Allaire Wohlgemuth

Staff Members Present: David Brown, Pheng Lim, Ellen Somekawa

I. Call to Order: Thierry Saintine

II. Public Comment
NA

III. Principal's Report Pheng Lim

- Summer Programs: ESY, Rosenbaum Math Enrichment Program
- Kaboom Playground Grant: Tiny WPA workshop where FACTS students helped design and build prototypes for mobile play equipment
- Staff Vacancies:
 - SPED Teacher or Assistant
 - Assistant Principal
 - Building Sub
 - School Culture Assistant

Executive Director's Report Ellen Somekawa

- We will be submitting the Charter Renewal Application with supporting materials on July 19.
- The Comprehensive Plan is due September 1. The Board will need to approve it at its August meeting. It will be posted for public comment 28 days prior to Board approval.
- The Compensation Study is in process.

IV. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of June 12, 2024 as amended to show that Resolutions #5-#10 were batched for approval and Resolutions #11-#12 were batched for approval.

Moved: Neeta Patel

Seconded: Jeff Koung

Voted Yes: Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

Abstained: Leana Cabral

V. Finance Report
Presentation

David Brown

The Finance Committee did not meet this month. The report submitted is not the final for the year. There are bills still coming in and adjustments to be made prior to the audit. There will be a larger surplus than typical. This is the final year of the ESSER funding and the Rosenbaum Math grant

Discussion:

- Since these are not the close out numbers, do we want to accept this finance report? Or treat it as a report and not a resolution to vote on?
- There is a big surplus
 - Historically have we ever had reserves and surpluses this big? [One of the purposes allowable under ESSER is that we were allowed to expense the funding to jobs that we didn't cut in order to save up for an anticipated financial cliff. This is an unprecedented level of surplus and reserves; we want to be intentional about how we allocate or designate these reserves and surplus.]
 - The intention of the Building Reserve is to build our equity for a new or renovated facility that accommodates our expansion.
- Are there further restrictions to the use of ESSER funding?
 - It has already been expensed for approved purposes.

VI. ~~Certification of the Rent Reimbursement Application~~

~~2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School certifies that, to the best of its belief and knowledge, the information in the rent reimbursement application is true and correct.~~

Tabled

VI. Bank Signatories

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves designating Thierry Saintine and Neeta Patel as signatories on its bank accounts at Asian Bank and WSFS.

Moved: Nancy Nguyen

Seconded: Jeffrey Koung

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

VII. Comprehensive Plan

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School appoints Alan Phan, Leana Cabral, Vivian Chang, and Xu Lin to the Steering Committee for the Professional Development Plan.

Moved: Nancy Nguyen

Seconded: Neeta Patel

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

VIII. Other Action Items

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of a sound wall in an amount not to exceed \$10,000.

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of acoustical panels for the third floor common room in an amount not to exceed \$10,000.

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of frosted window film in an amount not to exceed \$5,000.

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of acoustical panels in the first floor multipurpose room in an amount not to exceed \$10,000.

8. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 for the installation of a sound wall and door in an amount not to exceed \$4,000.

Discussion:

- This would bring us about \$8000 over budget for construction. They are not all new projects.

Moved #4-8: Nancy Nguyen

Seconded: Alan Phan

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

9. BE IT RESOLVED that the Board of Trustees of the Folk Arts approves the appointment of the following staff members:

Irene Chung, Teacher, at a salary of \$48,500

Josephine Barnabee, Teacher, at a salary of \$48,500

Bailey Dean, Teacher, at a salary of \$54,000

Ellie Zuckerberg, Teacher, at a salary of \$68,500

Dalissa Fuentes, Teacher, at a salary of \$55,000

Britta Pennypacker, Teacher, at a salary of \$83,500

Moved: Neeta Patel

Seconded: Nancy Nguyen

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine

X. Adjournment

Moved to Adjourn: Neeta Patel

Seconded: Alan Phan

Voted Yes: Leana Cabral, Alison Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine