

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

Wednesday, September 20, 2023, 6:30 p.m.
1023 Callowhill Street

MINUTES

Present: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Thierry Saintine

Board Absent: Alan Phan, Allaire Wohlgemuth

Staff Present: David Brown, Pheng Lim, Ellen Somekawa

Visitors Present: From Building Hope: Lauren Allen, Justin Little, Lewis Rogers, Jr., Jerry Zayets

I. Call to Order: Thierry Saintine

II. Public Comment

- None

III. Expansion and Facilities Needs

Presentation

Ellen Somekawa

VII. Executive Session

For the purpose of considering the purchase or lease of real property

VIII. Return to Public Session

III. Principal's Report

Pheng Lim

- Smooth start to the year
- Principal Sharing from New Teacher Orientation, reflections from staff
- Folk Arts Ensembles have started, Grades 5-8
 - Hung Gar Kung Fu/ Lion Dance, African Drumming, Hip Hop, Dan Tranh
- Mid-Autumn Festival
 - FACTS is a cosponsor
 - FACTS faculty choir is singing
- 5K October 14

Discussion:

- Enrollment: is it still fluctuating? [fluctuation is reduced but still happening]
- There are some students leaving and we are filling their slots

Executive Director's Report

Ellen Somekawa

IV. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of August 16, 2023.

Moved: Neeta Patel
Seconded: Jeff Koung
Voted Yes: Jeff Koung, Xu Lin, Nancy Nguyen, Neeta Patel, Thierry Saintine
Abstained: Pooja Agarwal, Leana Cabral, Alison Lin

V. Finance Report
Presentation

Neeta Patel

It is early in the year. We will need to revise the budget. Our per pupil has gone up significantly. The revised budget will look quite different than the one approved in the spring. Will need to form an audit committee. The audit needs to be approved at the November meeting, so the audit committee will need to convene between the October and November meeting. Thierry and Nancy are interested in joining the audit committee. Allaire is interested in joining the finance committee.

Discussion

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Financial Statements for the period ending August 31, 2023

Moved: Alison Lin
Seconded: Pooja Agarwal
Voted Yes: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Thierry Saintine

IX. Extension of Emergency Paid Leave

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the extension of the Emergency Paid Leave Policy until August 31, 2024.

Moved: Alison Lin
Seconded: Pooja Agarwal
Voted Yes: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Thierry Saintine

Discussion:

- Is there a point when the pandemic emergency is over? Should we start scaling back to five days?
- The Philadelphia Health Department is currently advising COVID positive patients to stay home for ten days if symptoms are severe. Therefore we should maintain the ten days of extra paid leave for this year.

Moved: Xu Lin
Seconded: Nancy Nguyen
Voted Yes: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Thierry Saintine

X. Committee Reports

- Development Committee
Had 12 parents who signed up for the parent fundraising committee. There is a lot of excitement and energy in this group. Their first idea was that every parent on the committee should form a 5K team with a \$500 commitment and then it changed to all being on one team of the whole fundraising committee.
Called 210 families (184 pick ups). Are doing more phone banking. Need support in calling Chinese, Spanish and Indonesian. Parents volunteered for phone banking. 18 parents asked for materials to send to their employers. Have noticed an increase in donations following the phone calls. Jeff is following up with Board members about sponsorships. Deadline of Sept 29 for the tshirts. Idea of doing a parent appreciation event at the 5K.

Discussion:
 - Who manages our Run the Day relationship? Frustration in getting password changed. Find them unresponsive and reset password function does not work.
- Nominations Committee
Meeting with Admin in October to identify needs.

XIII. Other action Items (spending and hiring resolutions)

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Kenneth Martin in an amount not to exceed \$6,000 for the purpose of providing folk arts education services.

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with the following employees:

<u>Name</u>	<u>Position</u>	<u>Salary/Hourly Wage</u>
Tatiana Gonzalez	PT school culture assistant	\$15/hour (20 hrs)
Tamela Prather	PT school culture assistant	\$15/hour (20 hrs)
Naydelin Nolasco Argueta	PT school culture assistant	\$15/hour (20 hrs)
Sharoon Negrete Gonzalez	Building substitute	\$33,000/yr

Moved: Neeta Patel

Seconded: Leana Cabral

Voted Yes: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Thierry Saintine

XIV. Adjournment

Moved: Nancy Nguyen

Seconded: Alison Lin

Voted Yes: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin,
Nancy Nguyen, Neeta Patel, Thierry Saintine