

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL  
BOARD OF TRUSTEES MEETING**

Wednesday, October 18, 2023, 6:30 p.m.  
1023 Callowhill Street

**Board Members Present:** Pooja Agarwal (joined at 6:53), Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine, Allaire Wohlgemuth

**Staff Members Present:** David Brown, Pheng Lim, Ellen Somekawa

**MINUTES**

**I. Call to Order:** 6:39pm Thierry Saintine

**II. Public Comment** N/A

**III. Principal's Report** Pheng Lim  
Discussion: How will we determine who takes Algebra I? [They will use PVAS and PSSA scores as well as motivation to participate. Might require students to opt out of recess or other things. Currently they believe 29 students would be eligible.]

**Executive Director's Report** Ellen Somekawa  
Discussion: n/a

**IV. Approval of the Minutes**

**1. BE IT RESOLVED** that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of September 20, 2023.

Voting

Moved: Pooja Agarwal

Seconded: Xu Lin

Voted Yes: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Thierry Saintine, Allaire Wohlgemuth

Abstained: Alan Phan

**V. Finance Report**

Presentation

Neeta Patel

Discussion:

- Under expenditures why has there been a dip in salary/benefits? [The auditor and Director of Finance are working on some accounting that should even that out. Also staff who left were higher paid and in PSERS and new teachers came in at a different level.]

**2. BE IT RESOLVED** that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Financial Statements for the period ending September 30, 2023

Voting

Moved: Alison Lin

Seconded: Neeta Patel

Voted Yes: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine, Allaire Wohlgermuth

**VI. 5K Debrief**

Nancy Nguyen

Discussion: Postpone full report to next month

**VII. Executive Session**

For the purpose of considering the purchase or lease of real property

**VIII. Return to Public Session**

**IX. Committee Reports**

Committee Assignments: a clarification

Thierry Saintine

- Development Committee

Discussion: Meetings the 1st Monday of the month at noon. Parent fundraising committee is going to be tried for a year and see how it goes. They will meet every two months. Want to start thinking about the 2024 5k by January 2024 so will need materials ready by then. Do we have a letter to thank those who donated/sponsored. Nancy will draft this.

- Nominations Committee

Discussion: will start compiling a list of potential board members so we have that available if a position were to open up. Thinking about adding a youth voice to ensure we have a diversity of voice on the board

- Policy Committee

Discussion: working on a few policies that will be reading in the coming months

- Are we still planning to have an ad hoc strategic planning committee? We do think this would be helpful in the future.

**X. Other action items (spending and hiring resolutions)**

**3. BE IT RESOLVED** that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves entering into a Development Services Agreement with Building Hope Development Services LLC.

Voting

Moved: Xu Lin

Seconded: Jeff Koung

Voted Yes: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Thierry Saintine, Allaire Wohlgermuth

Abstained: Alan Phan

**XI. Adjournment 7:40pm**

Voting

Moved to Adjourn: Allaire Wohlgemuth

Seconded: Leana Cabral

Voted Yes: Pooja Agarwal, Leana Cabral, Jeff Koung, Alison Lin, Xu Lin, Nancy Nguyen, Neeta Patel, Alan Phan, Thierry Saintine, Allaire Wohlgemuth