

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

1023 Callowhill Street, Philadelphia, PA 19123

Wednesday, May 19, 2021, 6:30 p.m.

Via Zoom Meeting (Zoom Invitation posted on website)

Present: Pooja Agarwal, Heather Davis-Jones, Selina Morales, Neeta Patel, Alan Phan, Thierry Saintine, Kenzo Sung, Allaire Wohlgemuth

Absent: Xu Lin

Staff Present: David Brown, Pheng Lim, Ellen Somekawa

I. **Call to Order:** Selina Morales

II. **Executive Director's Report** Ellen Somekawa

- Presentation on school reopening planning process

Principal's Report

Pheng Lim

- FACTS isn't offering a summer program.
- Over the summer, we will involve over 20 staff: the need to work on curriculum, evaluation, how to do assessments, improving our classroom libraries. We will also be testing students for ELD services; we need to screen both incoming K students as well as those who couldn't be tested in person this past year
- Next week is Play Day: shared video
- Promotion Day: June 16 is the day when our 8th graders leave and move on to high school:
 - Virtual Ceremony
 - Drive Through for families with photo backdrops
 - On June 17: we will hold an in person closing circle for teachers and students to share reflections and memories
- Anti-Bias Education: We try to calendar at least three sessions a year.
 - Last week, we had a training on Ableism, initiated by our SPED team and planned by Innovageous with our SPED team
 - There are many parts of people's identities that we need to address in anti-bias training
 - Next week will be a guest speaker from CHOP introducing LGBTQ issues and vocabulary
- Hiring: Virtual interviewing has been a positive from the pandemic. We are not losing many teachers, but there is some movement of current staff into different positions.
 - We posted a video on the hiring page of our website of FACTS teachers sharing why they work at FACTS
- T. Griffin returned this week after a period of leave. She extends her gratitude to the community for its support.

III. **Approval of the Minutes**

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of April 21, 2021.

Moved: Allaire Wohlgemuth

Seconded: Thierry Saintine

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Selina Morales, Neeta Patel, Alan Phan, Thierry Saintine, Kenzo Sung, Allaire Wohlgemuth

IV. Finance Report

Finance Committee Report

Neeta Patel

Thanks to David for the concise and clear reports. We will end the year in good shape despite the decrease in our number of students. Part of how the decreased income was offset by savings in costs of operations given our extended building closure. We expect to end the year with a small surplus. (The surplus is bigger if you count the ESSER funding) We expect to operate in the black this year.

Report on the Financial Statements

David Brown

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Financial Statements for the period ending April 30, 2021.

Moved: Alan Phan

Seconded: Heather Davis-Jones

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Selina Morales, Neeta Patel, Alan Phan, Thierry Saintine, Kenzo Sung, Allaire Wohlgemuth

V. Adoption the 2021-22 Budget

Presentation of the Budget

David Brown

This draft budget was presented at the last board meeting for discussion purposes.

We are required to submit our passed budget by the end of June. We do not know the per pupil allocation. We anticipate that we will be presenting a revised budget in the fall for the board to adopt after some of these big questions are answered. Also the ESSER III funding is not included in this budget; that would be income in and expenses out so it will not change our operating budget.

Discussion

- Is it anticipated that there will be an increase in enrollment next year?
 - If we are trying to create social distancing, we are questioning whether we fill all of the spots. This is a point of discussion.
 - In addition, keeping our Kindergarten enrollment slightly smaller is helpful
 - We can use ESSER funds to offset some of the enrollment decline.
 - We anticipate enrolling some new Stars students.
 - Has there been much mobility in our student body?
 - There are two families who are moving to different districts, but mainly our population is remaining steady.

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School adopts the budget for the 2021-22 school year.

Moved: Pooja Agarwal

Seconded: Thierry Saintine

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Selina Morales, Neeta Patel, Alan Phan, Thierry Saintine, Kenzo Sung, Allaire Wohlgemuth

VI. Continuity of Education Plan

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School adopts the Continuity of Education Plan for the 2020-21 school year.

Moved: Heather Davis-Jones

Seconded: Kenzo Sung

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Selina Morales, Neeta Patel, Alan Phan, Thierry Saintine, Kenzo Sung, Allaire Wohlgemuth

VII. Hiring

- Still recruiting. Labor supply is tight.
- Prioritizing getting school leadership bios and photos on the website as part of our effort to recruit a diverse candidate pool

VIII. Committee Reports

- Development Committee

Alan/Allaire

Two new parent members joined the Development Committee. The Price Waterhouse Cooper campaign has raised a little over \$3000. There is also a campaign at CHUBB; CHUBB will match employee donations. On the website, the donate button is way at the bottom. Could it be moved to the tab bar?

IX. Other Action Items

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Independence Blue Cross in an amount not to exceed \$620,000 for the provision of health and vision insurance.

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with DG Network Solutions in an amount not to exceed \$14,000 for the purchase of docking stations and other peripherals that support the move to school issued staff laptops.

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with DG Network Solutions in an amount not to exceed \$60,000 for the provision of an IT network maintenance plan.

8. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Interstate Premier Services in an amount not to exceed \$100,000 for the provision of custodial services.

9. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 in an amount not to exceed \$4990 for the provision and installation of a kitchen exhaust fan.

10. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with MetLife in an amount not to exceed \$45,000 for the provision of dental insurance.

11. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with The Hartford in an amount not to exceed \$12,500 for the provision of short term disability insurance.

12. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 in an amount not to exceed \$4990 for the replacement of a rear fire door.

13. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 in an amount not to exceed \$3,000 for the provision and installation of an Air Phone Video Intercom System.

14. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Gen3 in an amount not to exceed \$4,600 for the provision and installation of a classroom air purifier system.

Moved #5-14: Heather Davis-Jones

Seconded: Allaire Wohlgemuth

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Selina Morales, Neeta Patel, Alan Phan, Thierry Saintine, Kenzo Sung, Allaire Wohlgemuth

X. Adjournment

Moved to Adjourn: Thierry Saintine

Seconded: Pooja Agarwal

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Selina Morales, Neeta Patel, Alan Phan, Thierry Saintine, Kenzo Sung, Allaire Wohlgemuth