



FACTS
Folk Arts-Cultural Treasures
Charter School

Translators & Interpreters Needed

The Folk Arts-Cultural Treasures Charter School (FACTS) is a Kindergarten through 8th grade charter school located in Chinatown North, Philadelphia. FACTS provides children with an education which has high academic standards, is truly community based, incorporates and respects the lives of students and their families, engages students in understanding their own cultures and communities, and engages students in understanding their role as active participants in working for a just society. Please visit our school's website at www.factschool.org.

At FACTS, we do our best to respect, to celebrate, and to sustain the linguistic diversity that is a unique part of our school community. We are currently seeking more translators and interpreters to help us better serve our students and families. Translators recreate all kinds of school-related documents, forms, signs and calendars into the home languages of our students. Interpreters may be asked to attend meetings, conferences, fundraisers or other events where a multilingual audience will be present. We need translators and interpreters in the following languages:

- **Chinese (Cantonese, Mandarin, and Fujianese dialects)**
- **Indonesian**
- **Spanish**
- **Arabic**

Compensation:

Interpreters are hired for a minimum of two hours. Compensation is \$35 an hour. Translators are paid 12 cents per word (of English text to be translated)/18 cents per word for rush translator services.

To Apply: Please submit a resume, cover letter and the completed application below to jobs@factschool.org. Put "Translator" in the subject line.

CONTRACTED INTERPRETER/TRANSLATOR JOB APPLICATION

Applicant Name: _____

Applicant Email Address: _____

SKILLS	
I am applying to serve as an interpreter in the following language	Language(s)/Dialect(s):
I am fluent and can offer interpretation (spoken) services	YES <input type="checkbox"/> NO <input type="checkbox"/>
I am fluent and can offer translation (written) services	YES <input type="checkbox"/> NO <input type="checkbox"/>
I have experience as an interpreter or translator If yes, please specify:	YES <input type="checkbox"/> NO <input type="checkbox"/>
I have a certification or training as an interpreter or translator If yes, please specify:	YES <input type="checkbox"/> NO <input type="checkbox"/>
I am willing to take an online test to assess my interpreting/translation skills	YES <input type="checkbox"/> NO <input type="checkbox"/>
Attached is my resume	YES <input type="checkbox"/>

AVAILABILITY:	
I am generally available to serve as an interpreter	Evenings Only <input type="checkbox"/> Work Days (M-F) <input type="checkbox"/> No set schedule <input type="checkbox"/>

COMPENSATION:	
I accept the rate of compensation of \$35 per hour, with a minimum of two hours of payment per assignment.	YES <input type="checkbox"/> NO <input type="checkbox"/>
This will be a contracted position. I can provide a W9 and will be issued a 1099 tax form that reports the income to the IRS	YES <input type="checkbox"/> NO <input type="checkbox"/>

Applicant Signature

Date