

**FOLK ARTS-CULTURAL TREASURES CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

1023 Callowhill Street, Philadelphia, PA 19123
Wednesday, November 20, 2019, 6:30 p.m.

MINUTES

Present: Pooja Agarwal, Heather Davis-Jones, Simon Liu, Timothy Matheney, Selina Morales, Ed Nakawatase, Neeta Patel, Alan Phan, Allaire Wohlgemuth

Staff Present: David Brown, Pheng Lim, Ellen Somekawa

Public Present: Nanme Zheng (interpreter)

I. Call to Order: Selina Morales

II. Swearing in Alan Phan, Board member Selina Morales

I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

[Pooja Agarwal entered]

III. Executive Session

- Consulting with its attorney

[Heather Davis-Jones entered]

- Discussing agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law;

IV. Public Session

V. Principal's Report Pheng Lim

- Sand Mandala residency
- Schedule Change
- Mandatory Parent meeting
- Celebration of Peace date

Executive Director's Report Ellen Somekawa

VI. Approval of the Minutes

1. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of October 16, 2019.

Moved: Allaire Wohlgemuth
Seconded: Neeta Patel

Yes: Pooja Agarwal, Simon Liu, Alan Phan, Timothy Matheney, Selina Morales, Ed Nakawatase, Neeta Patel, Allaire Wohlgemuth
Abstained: Heather Davis-Jones

2. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Board of Trustees Meeting Minutes of November 15, 2019.

Moved: Heather Davis-Jones
Seconded: Pooja Agarwal
Yes: Pooja Agarwal, Heather Davis-Jones, Simon Liu, Selina Morales, Ed Nakawatase, Neeta Patel, Allaire Wohlgemuth
Abstained: Timothy Matheney, Alan Phan

VII. Finance Report

Report on the Finance Committee Neeta Patel
Report on the October Financial Statements David Brown

3. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the financial statements of October 31, 2019.

Moved: Neeta Patel
Seconded: Heather Davis-Jones
Voted Yes: Pooja Agarwal, Heather Davis-Jones, Simon Liu, Alan Phan, Timothy Matheney, Selina Morales, Ed Nakawatase, Neeta Patel, Allaire Wohlgemuth

VIII. Report on the Audit Committee

Neeta Patel

Audit Committee included board members Neeta Patel and Timothy Matheney and volunteer James Wang. It was a clean audit. Kudos to the management team. Included a Single Audit for federal funds. No issues were raised by the auditor. Referring a question to the finance committee related to the amount of funds in banks not covered by FDIC insurance.

4. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the June 30, 2019 audited financial statements.

Moved: Heather Davis-Jones
Seconded: Timothy Matheney
Voted Yes: Pooja Agarwal, Heather Davis-Jones, Simon Liu, Alan Phan, Timothy Matheney, Selina Morales, Ed Nakawatase, Neeta Patel, Allaire Wohlgemuth

IX. Presentation and Review of the Draft Charter Renewal Report

Discussion and Questions

X. Development Committee
5K Report and Thank yous

Selina Morales

Development Calendar

- Selina will forward the Amazon Wish List email request to the Board.
- December 13 an email appeal will go out, linked to the Celebration of Peace.

XI. Policy Committee

Neeta Patel

5. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves the Records Retention Policy.

Moved: Heather Davis-Jones

Seconded: Pooja Agarwal

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Simon Liu, Alan Phan, Timothy Matheney, Selina Morales, Ed Nakawatase, Neeta Patel, Allaire Wohlgemuth

XII. Action Items:

6. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with Praxis Consulting for the purpose of strategic planning consulting in an amount not to exceed \$40,000.

7. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with GT Security for the purposes of access control in an amount not to exceed 16,000.

8. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School approves contracting with ADP for the provision of payroll and tax filing services in an amount not to exceed \$7,000 per year.

Moved Resolutions #6, 7, 8: Allaire Wohlgemuth

Seconded: Ed Nakawatase

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Simon Liu, Alan Phan, Timothy Matheney, Selina Morales, Ed Nakawatase, Neeta Patel, Allaire Wohlgemuth

9. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School

- (a) authorizes the execution and delivery of the 2020 Charter Agreement and the performance of the transactions contemplated hereby,
- (b) states that no members of the Charter Board or their immediate family, as defined under the Pennsylvania Public Official and Employee Ethics Act ("Ethics Act"), will have business dealings with the Charter School, and that the Charter Board will comply with the Ethics Act;
- (c) provides the names and addresses (including email addresses) of the officers of the Charter Board and stating that such persons are authorized to execute and request payments under the Charter;
- (d) attests that staff hired as of the date of this resolution and all staff hired thereafter are/will be compliant with state and federal requirements sufficient to support the Charter School's educational program and that such employees have or will provide complete and appropriate criminal

and child abuse records checks and all necessary certifications as required by the Charter and applicable law. All employees will receive training as Mandatory Reporters as required by law.

Moved: Pooja Agarwal

Seconded: Simon Liu

Yes: Pooja Agarwal, Heather Davis-Jones, Simon Liu, Alan Phan, Timothy Matheney, Selina Morales, Ed Nakawatase, Neeta Patel, Allaire Wohlgemuth

10. BE IT RESOLVED that the Board of Trustees of the Folk Arts-Cultural Treasures Charter School accepts the Hearing Officer's recommendation for the expulsion of Student #1.

Moved: Allaire Wohlgemuth

Seconded: Heather Davis-Jones

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Alan Phan, Timothy Matheney, Selina Morales, Ed Nakawatase, Neeta Patel, Allaire Wohlgemuth

Abstained: Simon Liu

XIII. Adjournment

Moved: Heather Davis-Jones

Seconded: Neeta Patel

Voted Yes: Pooja Agarwal, Heather Davis-Jones, Simon Liu, Alan Phan, Timothy Matheney, Selina Morales, Ed Nakawatase, Neeta Patel, Allaire Wohlgemuth