

## **Folk Arts-Cultural Treasures Charter School Questions from Vendors and Answers**

May 13, 2019 Pre-Bid Meeting Questions and Answers

Do you want the meals delivered hot?

- Temperature that food must be no lower than 150° at the time of delivery.

Do you check the food temperatures when the food arrives?

- Yes

Do you get any cold meals at all?

- Yes. Sometimes. They must be pre-made. The school will not assemble the sandwiches. Exceptions to this are meatball subs and cheesesteak sandwiches. These hot sandwiches can be assembled by school staff.
- There is limited refrigerator space.

What about drinks?

- FACTS only serve water and milk. Vendors are not expected to provide drinks.

In the RFP it says 485 daily meals. Is that guaranteed? Or is it an estimate?

- For 90% of the school year, this is the number of meals we order.
- We also order an added 10 for vegetarians.
- There might be a few times per year when, for example, there are two classrooms out of the building and we would reduce this amount of lunches to be provided, but this would be a rare occasion. We would provide advanced notice.
- Also our Kindergarten begins a few days later and ends a few days early. There will be plenty of advanced notice for these days if reduced numbers of lunches will be ordered.

Are you a summer site as well?

- FACTS is a school year program only. Our school year begins after Labor Day and runs until early June. A school calendar is provided.

Are you doing a tasting day?

- We will individually schedule tastings during the first week of June for all qualified bidders (meaning if the rest of the application is complete and demonstrates that the bidder is responsive and responsible).

What is the latest delivery time?

- FACTS will get back to vendors with a delivery window. We are in the process of adjusting our school schedule and will inform vendors.

Do you generally receive food brought in Cambros?

- Yes.

Are there any restrictions?

- No pork, no shellfish.
- We do not have any severe peanut allergies at this time. But if it lunch is PBJ, for example, we would ask for a supplement of sun butter.

Menu requirements:

- FACTS lunch program is part of the National School Lunch Program and all requirements of this program must be met.
- Must fulfill the weekly color pattern and nutritional values
- Primero Edge will flag the problems if there is a menu problem
- The School wants fresh fruits and vegetables. No canned fruits and vegetables in general, but there can be some exceptions such as canned baked beans or canned corn.
- Fresh fruits must be provided every day. There should be variety within the fruits throughout the week.

Your menus are approved monthly? Does the vendor submit our menu for the month and submit for approval?

- The Vendor will submit the menu two weeks in advance. The School will provide feedback and changes if necessary.

Does the school have any emergency food on hand in the event that a vendor cannot make it?

- In the event that there is an emergency, we want the vendor to have a contingency plan, but there are a variety of ways of
- For some vendors the back up plan may be to order pizza.

Some vendors supply schools with emergency food in the event that the vendor cannot make it here. The vendor supplies enough to feed all students and supplies are rotated when needed. This is an emergency only. Would we accept this as an emergency plan?

- Yes. We would need to consult with the vendor on the amount of storage space required.

Are vendors responsible for providing other supplies?

- Vendors are responsible for providing condiments. Condiments will be accepted in bulk; do not have to be individual portions.
- No paper goods need be provided.

Snow and weather emergencies? Do you follow the School District of Philadelphia (SDP) for snow and other school closings?

- Generally FACTS follows, the SDP. If the SDP closes, FACTS closes. If the SDP opens on a two-hour delay, FACTS may close or may open late.

How does delivery happen?

- Shamokin Street is right behind the school. There is a ramp to the building and a regular passenger elevator. Food is dropped off at the kitchen. There is not a freight elevator.

Is this public or private?

- This is a public school
- We participate in the NSLP.
- We participate in CEP.
- We must meet all of these guidelines.

When are payments?

- We pay within 30 days
- How often we are billed can be negotiated. Once or twice a month.

Do the checks come from the school?

- Yes

Do you do direct deposits?

- We will have to find the answer to this question.

What are you currently paying?

- We will have to find the answer to this question.

Folk Arts-Cultural Treasures Charter School  
2019-20 Calendar

rev draft 3/14/2019

AUGUST '19						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21 ◆	22	23	24
25	PD	PD	PD	PD	PD	

Aug 22 - 23 - Orientation for new staff  
Aug 26 - 30 - No School (Professional Development)  
Aug 26 - First day for ten month staff

SEPTEMBER '19						
1	H	PD	4	5	6	7
8	9	10	11	12	13	★
15	16	17	18 ◆	19	20	21
22	23	24	25	★	PD	28
29	30					

Sept 2 - No School (Labor Day)  
Sept 4 - First Day of School Grades 1-8  
Sept 5 - 1/2 of K attends  
Sept 6 - 1/2 of K attends  
Sept 9 - All Kindergartners officially begin  
Sept 14 - Mid-Autumn Festival  
Sept 26 - Back to School Night  
Sept 27 - No School (Professional Development)

OCTOBER '19						
		1	2	3	4	5
6	7	8	9	10	11	★
13	★	15	16 ◆	17	18	19
20	PD	22	23	24	25	26
27	28	29	30	31		

Oct 12 - FACTS 5K  
Oct 14 - Many Points of View Day  
Oct 21 - No School (Professional Development)

NOVEMBER '19						
				1	2	
3	4	PD	6	7	8	9
10	H	12	13	14	15	16
17	18	19	20 ◆	21	22	23
24	25	26	H	H	H	

Nov 5 - No School (PD Day/Election Day, FACTS as polling place)  
Nov 11 - No School (Veterans' Day)  
Nov 28, 29, 30 - No School (Thanksgiving Holiday)  
Nov 26 - End of first marking period

DECEMBER '19						
1	2	3	4	5	6	7
8	9	10	★	12	13	14
15	16	17	18 ◆	RC	RC	21
22	23	H	H	26	27	28
29	30	31				

Dec 11 - Celebration of Peace  
Dec 13 - First marking period grades due  
Dec 19, 20 - No School (Report Card Conferences)  
Dec 23 - Jan 1 - No School (Winter Holiday)  
Dec 24 - 25 - Holiday for 12 month staff

JANUARY '20						
			H	PD	3	4
5	6	7	8	9	10	11
12	13	14	15 ◆	16	17	18
19	H	21	22	★	H	25
26	27	28	29	30	31	

Jan 1 - No School (New Years Day)  
Jan 2 - No School (Professional Development)  
Jan 20 - No School (MLK Day)  
Jan 23 - Lunar New Year Celebration  
Jan 24 - No School (Lunar New Year)

FEBRUARY '20						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	H	18	19 ◆	20	21	22
23	24	25	26	27	28	29

Feb 17 - No School (Presidents Day)

MARCH '20						
1	2	3	4	5	6	7
8	★	10	11	12	13	14
15	PD	17	18	★	20	21
22	23	24	25	26	27	28
29	30	31				

Mar 6 - End of 2nd marking period  
Mar 9 - Founders' Day  
Mar 16 - No School (Professional Development)  
Mar 19 - Black Heritage Day  
Mar 20 - 2nd marking period grades due

APRIL '20						
			1	2	PTC	4
5	6	7	8	9	H	11
12	13	14	15 ◆	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 3 - No School (Parent Teacher Conferences): This will be a Snow Day Make Up Date if needed  
April 20 - April 25 - ELA PSSAs  
April 10 - Holiday for 12 month staff  
April 4-12 - No School (Spring Break)  
April 13 - No School: This will be a Snow Day Make Up Date if needed  
April 27 - May 8 - Math & Science PSSAs and Make Ups

MAY '20						
					1	2
3	4	5	6	7	8	9
10	11	PD	★	14	15	16
17	18	19	20 ◆	★	H	23
24	H	26	27	28	★	30/31

May 12 - No school (PD Day/Election Day, FACTS as polling place, Tentative)  
May 13 - Folk Arts Showcase  
May 21 - Spring Concert & Honor Our Elders Day  
May 22 - No School: This will be a Snow Make Up Date if needed  
May 25 - No School (Memorial Day)  
May 29 - Play Day

JUNE '20						
	1	2	3	★	5	6
7	8	9	10	11	★	13
14	PD	PD	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31		28	29
30						

Jun 4 - Move Up Day  
Jun 5 - Last Day for Kindergarten  
Jun 12 - 8th Grade Promotion Day: 1:30 pm dismissal for all but 8th graders  
Jun 12 - Last Day of School for Students: 1:30 pm dismissal  
Jun 12 - End of 3rd marking period  
Jun 16 - Third marking period grades due  
Jun 16 - Last Day for Staff Unless Additional Snow Make Up Days Are Needed  
Jun 17, 18, 19 - Days Added to the End of the School Year if Snow Make Up Days are Needed  
Jun 19 - Last Day of School for Staff if Snow Make Up Days Require It

KEY	
1	This is a regular instructional day
PD	This is a professional development day - no school for students
RC	This is a Report Card Conference - no school for students
H	This is a holiday - no school for students or staff
1	This is a non-contract day - no students/no teachers
◆	Days Added to the End of the School Year if Snow Make Up Days are Needed
◆	This is a Board Meeting at FACTS: 6:30 pm

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