



# POSITION AVAILABLE: SPECIAL EDUCATION TEACHER

*"Giving meaning to the lives of our children in the present while preparing them to become active citizens in a democratic society"*

*–Grace Lee Boggs*

**The Folk Arts-Cultural Treasures Charter School (FACTS)** is a K-8 charter school located in the Chinatown area of Philadelphia, Pennsylvania. FACTS provides children with an exemplary education that utilizes traditional arts and cultures found within their own and neighboring communities as the catalyst for critical inquiry and community engagement. FACTS has high academic standards, is community-based, incorporates and respects the lives of students and their families, engages students in understanding their own cultures and communities, and engages students in understanding their role as active participants in working for a just society. Please visit our school's website at [www.factschool.org](http://www.factschool.org) to learn more.

**We are seeking a Pennsylvania-certified K-8 Special Education Teacher for the 2019-20 school year.**

## **JOB DESCRIPTION**

FACTS teachers challenge, inspire, and actively engage students in their own learning process by teaching both for content and for critical thinking and life character development. Special Education Teachers work cooperatively with Classroom Teachers as well as with ESOL and other specialist teachers.

The Special Education Teacher develops instructional programs to meet individual needs of students within the regular education classroom. As an instructional team member, he or she acts in an advisor role to students and teachers. The Special Education Teacher will attend weekly RtI meetings and provide guidance and feedback to the RtI team regarding possible academic and behavioral interventions. In addition to providing instruction across a variety of settings (push-in, pull-out, and/or 1:1), he or she will also assist content area teachers with modifications and strategies for all special needs students. Teacher responsibilities outside the classroom include parent-teacher conferences, student-teacher community meetings, and shared duties such as recess supervision, chaperoning activities and service learning projects. All teachers also come together on a regular basis to assess school needs, discuss best teaching practices, and hone professional skills.

Responsibilities include:

- Works with students individually or in small groups on a daily basis focusing on specific skills
- Responsible for coordinating the development, monitoring, and implementation of inclusion student's Individual Education Plan (IEP)
- Maintains accurate and confidential records of all assigned students
- Assists content area classroom teachers in "including" the students in the regular education classroom
- Assess the ability and potential of students requiring a specific study program using a variety of tests and other forms of assessments
- Develops the instructional plan for assigned students
- Develops/adapts lessons to enhance the affective and cognitive development of students
- Provides information, support, and communication with parents and families
- Provides referral information to community agencies
- Request and maintains equipment and supplies necessary for inclusion students and collaborates with content area teachers to provide assistance to special needs students
- Performs advisor duties to students and teachers
- Establishes a cooperative partnership with parents and students
- Facilitates resolution of problems that might arise with special ed. students and parents
- Assesses student performance frequently and objectively as required by IEP
- Interprets the educational program to parents and other community members through personal conferences, meetings and various media using the primary language when appropriate
- Facilitates student IEP meetings and parent/teacher conferences
- Explicitly states each student's progress, both educationally and socially, through quarterly reports, phone calls to

parents and weekly grade team meetings.

- Consistently monitors progress on IEP goals and communicates weekly with teachers and supervisor regarding all pull-out sessions
- Advocates, nurtures, and sustains a school culture and instructional program conducive to student learning and staff professional growth
- Develops, adapts, and provides teaching teams with a schedule of services on a regular basis.
- Uses data to change teaching systematically and collaboratively.
- Participates in ongoing professional development designed to improve student achievement as well as monthly special ed. Meetings
- Collaborates and coordinates scheduling and services with various related service providers (speech, OT, PT, etc.)
- Implements curriculum and instruction in a manner consistent with FACTS's mission statement.
- Maintains a school atmosphere in which human and cultural values are shared to the fullest possible extent, and in which attainment of self-reliance, responsible behavior and a positive self-image are of prime importance.
- Participates in in-service education activities provided by the school and/or self selected professional growth activities.
- Completes all reports as required, including student evaluation, inventories, orders, program evaluation and lesson plans.
- Supervises students in out-of-classroom activities during the assigned working day as required.
- Attends staff meetings, in service meetings, team meetings, grade level meetings or department meetings as required.
- Performs other duties of an adjunct nature, which are necessary to smooth operation of the school.
- Maintains good public relations through reasonable participation in such activities as family nights, holiday programs, and other school events that may take place outside of work hours.

#### **QUALIFICATIONS**

- Understanding of and support for FACTS' mission is required.
- **Pennsylvania teaching certification in special education (K-8) is required.**
- Additional certifications in middle years content areas are a plus.
- Additional ESL certification is a plus.
- Sincere concern and affection for students and parents is required.
- Excellent planning skills, computer proficiency and word processing skills are required.
- Genuine desire to work cooperatively with colleagues & the capacity to work effectively with diverse populations is required.
- Experience in differentiated instruction and collaborative teaching is preferred.
- Successful relevant teaching experience in an urban school setting is preferred.
- Fluency in another language in addition to English is a plus.

#### **COMPENSATION AND BENEFITS**

We offer salary based on years of full time teaching experience, a competitive benefits package, and a safe, pleasant, collegial work environment.

#### **TO APPLY**

To apply, please email your resume, cover letter, and a copy of your teaching certifications to [jobs@factschool.org](mailto:jobs@factschool.org). Put the title of the position for which you are applying in the subject line.

FACTS is an equal opportunity employer and does not discriminate based on race, color, religion, age, national origin, ancestry, physical handicap, gender, sexual orientation, limited English proficiency, or any other protected class.