



FACTS has an immediate opening for a part-time Recess/Lunch Aide.

Hours: Monday-Friday 11:30am-2:30pm (15 hours per week) while school is in session

Responsibilities Include:

- Supervise students on the recess yard at various shifts as assigned
- Support the Recess Captain in setting expectations, procedures, and practices for a safe and playful recess period
- Supervise students in the lunchroom at various shifts as assigned
- Insure that lunchtime rituals, procedures, rules, and expectations are consistently implemented
- Make observations and suggestions for the improvement of lunchroom and/or recess culture and climate, engaging colleagues when possible
- Participate in FACTS professional development as requested by FACTS Administration

Qualifications:

Required:

- Support the vision and mission of the school;
- Ability to establish and maintain a rapport with students and staff;
- Ability to work outside in various weather conditions
- Ability to obtain PA Criminal Background, PA Child Abuse, and FBI clearances
- Eligibility to work in the United States

Preferred:

- Experience working with children
- Bilingual skills are a plus

COMPENSATION AND BENEFITS:

\$12 - \$15 per hour based on experience

TO APPLY:

Complete submit your resume and/or complete the application on the back and submit it to FACTS during normal business hours. You can also email your application to jobs@factschool.org. Please write "Recess/Lunch Aide" in the subject line.

FACTS is an equal opportunity employer and does not discriminate based on race, color, religion, age, national origin, ancestry, physical handicap, gender, sexual orientation, limited English proficiency, or any other protected class.

FACTS 2018-19 Recess/Lunch Aide Job Application

Name: _____

Phone: _____

Email: _____

Do you have experience working with children? If yes, please explain and include dates of employment.:

Other Work Experience:

Why do you want to work at FACTS?

Please provide three references. They should not be FACTS employees.

<u>Name</u>	<u>Phone Number</u>	<u>How do they know you?</u>
1.		
2.		
3.		

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